

MINUTES

Montevallo City Council Work Session

January 28, 2013

5:30 p.m. at City Hall

Council Member Rusty Nix, Council Member Willie Goldsmith, Council Member Sharon Gilbert, Council Member Don Hughes, and Council Member Dee Woodham were in attendance. Mayor Hollie Cost was absent.

Mayor Pro Tempore, Council Member Woodham, called the work session to order at 5:30 p.m. She informed the council Mayor Cost is out with a sinus infection. She then invited UM Art Professor, Collin Williams, to present his report.

Mr. Williams provided an update on his classes activities at the recycling center since last summer. He explained the next phase of their art project will be funded by the UM Green Fund and will include the completion of the mural on the recycling warehouse and the creation of a natural plant and sculpture garden toward the front of the center. He said this opportunity has been a tremendous learning experience for his students.

Council Member Hughes asked for an update on our landscaping project at the center. Herschel Hale reported they have been waiting to see UM's plans before they install the plants. He said they want the artwork to remain visible from the road. Council Member Hughes added it is important to maintain visibility for safety reasons, as well.

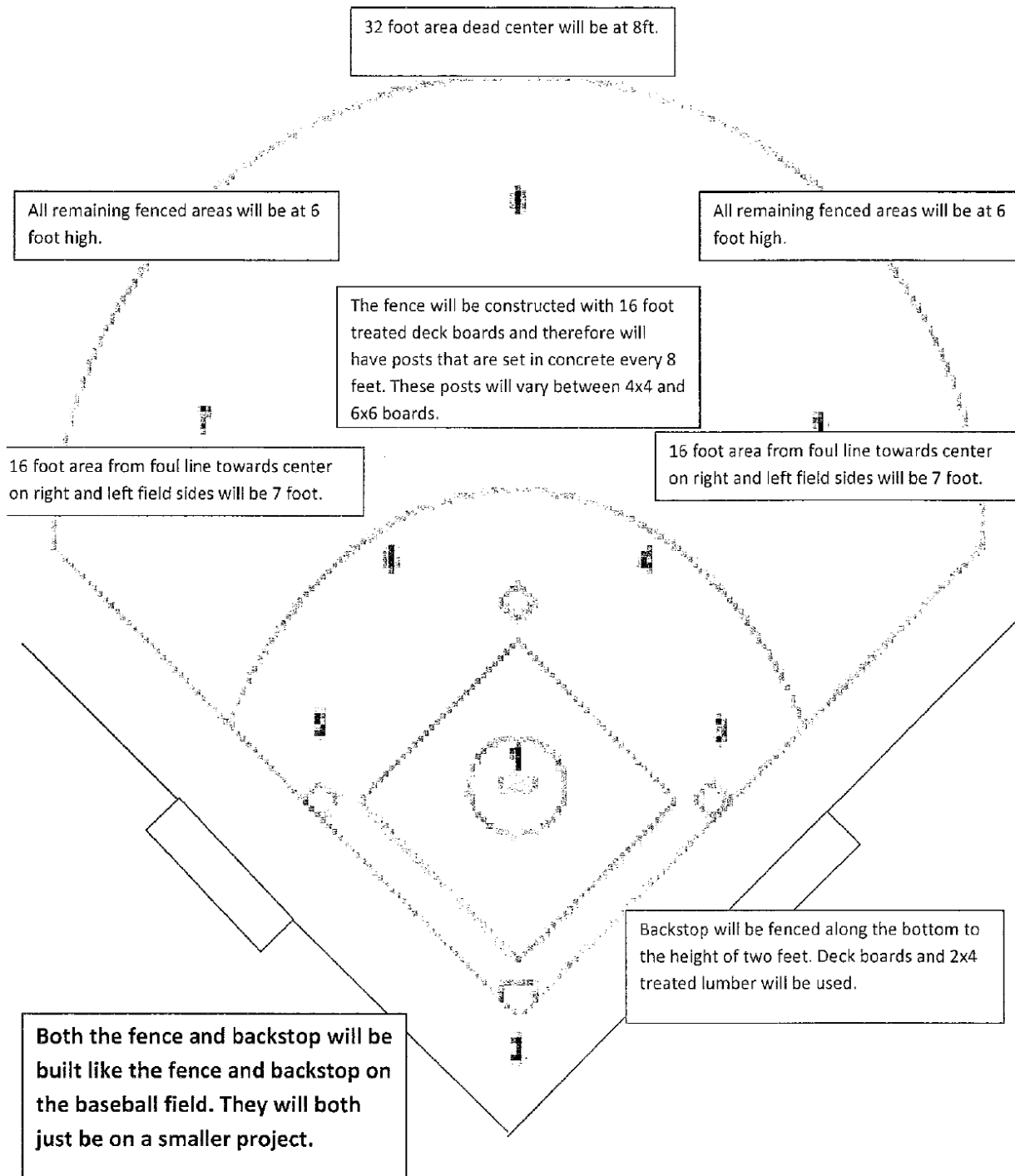
Council Member Woodham asked if the new class helped develop the plan. Mr. Williams explained that this phase of the project was designed in coordination with his class and builds on the work performed by his previous class. Council Member Woodham said their work is incredible and thanked them for their efforts.

Mr. Williams explained there are really three phases to this project. He said the total project may not be complete until next year, but he is pushing to have everything done by the end of this coming summer.

A representative of MHS updated the council regarding the ball fields. He explained their volunteers want to erect a new fence around the girls' softball field, similar to the one they built previously on the other field, and create a batting / pitching cage for the boys.

Montevallo Softball Fence and Backstop Layout

Fence and backstop will be constructed with treated lumber and painted blue.



He explained the wall will be painted like the existing wall.

David Belk said this will be a great improvement. He said Boatwright will also be involved to support the project and there will be no cost to the city. They just need our permission.

Council Member Nix said the Park and Recreation Board will be in support of this project.

Mr. Belk mentioned the work which has been done on the restrooms at the field. He said the volunteers helped to paint the buildings and the interiors were updated working with UM.

Council Member Hughes asked about the drainage problem at the park building. Council Member Nix said they have looked at the problem with engineers from Shelby County and they don't think our improvements to the recreation center will cause additional problems. Mr. Belk noted that the ditch at the park will be addressed as we perform the work on the patio. He said we've had too much rain lately to make any progress on that project.

Council Member Woodham said we appreciate the proposal for the improvements to the field and will take up the issue tonight during the regular session.

David Belk informed the council that the trees which he needs permission to have cut are at the city cemetery. He said the work which needs to be done is beyond our in-house capabilities and that we need them to be taken down professionally. The cost is \$1,500 to remove the trees and grind the stumps. He also pointed out the need to replace the track on the bobcat. He said the tree removal is in his streets budget.

Council Member Hughes questioned whether the tree removal should more appropriately be taken from the cemetery budget.

Mr. Belk said the bobcat repair is also budgeted. He said tracks cost more but last longer than tires. He said they are far more cost effective. Once again, Council Member Hughes suggested this cost should be allocated among the various departments which benefit from the use of the bobcat – not just from the recycling budget.

Mr. Belk discussed his request for the purchase of a new bucket truck to replace our old bucket truck which is dangerous and out of service. He said he obtained a number of quotes and found a used, 1999 truck with 75,200 miles for \$12,000. He said this truck will help them trim trees and do everything they need. He said they will still need to rent a boom to replace the ball field lights. Since this truck will be used for leaf & limb purposes, he recommended paying for this – purchase out of our accumulated reserves in our Sanitation Account.

Council Member Woodham questioned whether or not it made sense to buy the truck versus renting as we do now.

Mr. Belk explained, as an example, we changed 13 traffic lights in January. He said we can use the truck for many other things that can save us money too.

Council Member Hughes said her has a problem paying for this out of leaf & limb, particularly this this request was never presented to his committee.

Mr. Belk said this request is intended to open up the discussion.

Council Member Hughes reiterated that it should have come before his committee. The Committee needs to discuss this before any action is taken.

Council Member Woodham said the Street Committee can look at this. She said we also need to examine the request from a financial standpoint. Until; then, we will hold off on this issue.

Montevallo City Council Meeting
January 28, 2013
6:00 p.m. at City Hall

Council Member Rusty Nix, Council Member Willie Goldsmith, Council Member Sharon Gilbert, Council Member Don Hughes, and Council Member Dee Woodham were in attendance. Mayor Hollie Cost was absent.

Meeting Call to Order – Mayor Pro Tempore, Council Member Woodham, called the meeting to order at 6:00 p.m.

Approval and/or corrections of the minutes – Council Member Hughes made a motion to approve the Minutes from January 28, 2013 as corrected. Council Member Gilbert seconded. ALL AYES . . . MOTION APPROVED.

Opportunities for citizens to speak to the Council – Franklin Bell of 341 Samford St addressed the council regarding a utility building situated on a property next to the Middle School. He asked if we had an ordinance which would prohibit the placement of the structure at that location. Council Member Woodham explained that we do have requirements and that we have been talking to the property owner about that issue. She said our zoning staff has looked into this and that she will check with them for an update and get back to him.

Devon Silas at 305 Selma Rd. asked about the plans the school board has for changes to the Middle School. Council Member Woodham said we are aware of their intent to make improvements to the school but that they have not provided us yet with their final plans. She said these types of questions would be better addressed and answered by the Board of Education.

Council Member Gilbert added that we have been referring these questions to the Board of Education. We have seen some of their preliminary plans, but nothing set in stone.

Council Member Woodham informed everyone that the Board of Education meets on February 21st at 6 p.m. in Columbiana. She suggested that anyone interested in addressing the Board contact our representative, Jimmy Bice, to get on the agenda.

Committee Reports and Consideration of Bills:

Public Health & Safety (Police, Fire, Code Enforcement, Housing Abatement) – Discussed earlier.

Chief Littleton provided the following report:

Council Meeting February 11, 2013

January Stats:

Calls for service: 550

Criminal Cases: 52

Non-Criminal Cases: 25

Traffic Accidents: 17

Traffic Citations: 77

Misdemeanor Arrest: 17

Investigations: 15 cases being worked / 4 closed

We are investigating several cases of criminal mischief (graffiti) to buildings around town
Recognize Officer Thomas and Officer Mitchell Lieutenant Alexander for solving a theft of property case involving two stolen mini bikes from Tractor Supply.

Lieutenant Alexander will be speaking to a group at the Alabama Power Complex February 20th in reference to gun safety.

ALEEAA Explorer competition will be held at the University of Montevallo campus February 23, 2013. There will be explorer groups from Alabama, Georgia, Florida and Louisiana.

We are continuing to have increased presence in the schools

We are staying busy and everyone is doing a good job

Council Member Hughes asked the Chief to modify the format of the report so it will be easier to read.

Chief Reid reported that the Fire Department has received its new cab and chassis. The body goes to the paint shop Monday. It should be ready in a few days. He said they are taking their time rebuilding the truck. The Chief also reported that they received a call on Friday regarding their grant request. He said they've never received a call like this before and that this may be a good sign. He said they are still running around the same number of calls – 72 in January. As such, they are staying very busy.

The City Clerk updated the Council on Mike Terry's condition.

Council Member Nix reported a problem with Graffiti on the bridge. David Belk said they are working on that.

Sustainability (Streets & Sanitation, Recycling, Arbor & Beautification, ValloCycle, Environmental Preservation Initiatives) – Discussed earlier.

Council Member Hughes said he had no report.

Recreation, Preservation and Community Development (Parks & recreation, Golf Course, Youth Athletics, Trails, Historical Commission, Planning & Zoning, Annexations) – Discussed earlier.

Council Member Nix reminded the council that the Senior Soup & Bingo party will be February 23rd at 11:30 a.m. , just after the Arbor Day event.

David Belk noted they had to hold off doing the work on the Recreation Center patio until after Arbor Day.

Herschel Hale said the water coming off the two park buildings is minimal. He said most of the water is coming from the fields themselves.

Council Member Nix said he is still working to address issues at the Golf Course. Council Member Woodham said the Mayor will set up a meeting with the Golf Board to discuss our concerns.

Council Member Hughes said he has been reviewing all of the past minutes of the Golf Board. He said he wants to help support their efforts and help them become more financially stable. The council asked that the Mayor include Council Members Nix and Woodham, Mitchell Spears and Ed Davis in that meeting.

David Belk said that registration for youth athletics is over but that they had very good turnout.

Council Member Nix reported that the Historical Commission is still waiting hear if our designation for downtown is approved.

Council Member Nix also reported that the Planning Commission will meet in a Work Session this Thursday to discuss the Subdivision Regulations and the proposed Rental Property Code.

Mr. Belk said the Park Board received a request from the Boy Scouts to upgrade their lighting and water heater at the Boy Scout Hut. He said the cost was less than \$500 and he was instructed by the Mayor to take care of it.

Council Member Hughes asked if we intend to rent that building. Council Member Nix said we do not; the building is not ADA compliant.

Education, Arts & Outreach (Schools, UM, Boys & Girls Club, Library, American Village, Sister City Commission, Artwalk, Middle School Grant) –

Allie Williams present the following library report:

PARNELL MEMORIAL LIBRARY
MONTHLY REPORT
JANUARY 2013

CIRCULATION:	4355 Items Charged (Decreased by 30% from last year)	
EXPRESS CHECK OUT:	267 Items Charged (Decreased by 14%)	
COMPUTER USE:	947 Users (Decreased by 29%)	
STORYTIME4:	34 Children (Decreased by 61%)	
MOVIES/5:	124 People Attended (increased by 217%)	
CHILDREN'S PROGRAMS/3:	36 Children Attended	
WEBSITE VISITS	January 28- February 11: 1430 visits	
DEPOSITS:	1/4/2013	\$235.00
	1/9/2013	\$64.76
	1/9/2013	\$62.75
	1/17/2013	\$65.85
	1/18/2013	\$22.85
	1/18/2013	\$93.55
	1/22/2013	\$33.70
	1/29/2013	\$33.70
	1/31/2013	\$73.50
	1/31/2013	\$103.95
	Total	789.61

She said they are holding off on replacing the cameras until they talk to Shelby County. She said they are also still looking into the cost of cleaning the carpets. They may have that included in the janitorial services we are considering. Also, they are preparing for another book sale fundraiser. She said they are accepting books, dvds, cds, etc. The website received 1430 hits since 1/28. She also noted that the book club is a huge success.

Council Member Woodham reminded everyone to tour the art gallery where sculptures by Andy Cummings are on exhibit.

Council Member Hughes asked if there was any talk about using space at the library for a city museum. Ms. Williams said she had not heard about that. Council Member Hughes said he thought there would be lots of people in the city which may have items of historical relevance which they would donate to a city museum. Ms. Williams noted that the biggest limiting factor at the library would be space for storage and display. Council Member Hughes suggested this might be something the Historical Commission should consider.

Council Member Gilbert presented the following report:

Education, Arts & Outreach Committee

Schools

The Montevallo Day of Pageants will be this Saturday.

UM

The UM men's basketball game will be nationally televised on CBS this Saturday. The game starts at 11:00 a.m. For tickets, contact Trish Hughes with the Athletic Dept. at hughespm@montevallo.edu or 665-6600.

Sister City Commission

The Sister City Commission met last week. Six students (4 males & 2 females) and two chaperones (Kelli Bennitt & Vinny Chiamonte) will be traveling to Japan this summer. The dates of the trip have not been confirmed but it will probably be in July. Two slots remain open for a student and chaperone. It was recommended that Mayor Cost fill the chaperone slot. There will be a fundraiser held on March 5 from 5-8 p.m. at Zaxby's in Alabaster. A portion on the proceeds will be donated to the Sister City Commission.

Montevallo Middle School Grant – CDBG Grant

We met on Monday with CDG Engineers & Associates regarding the Middle School Grant. The funds for the grant are available now. Projects should start 5-6 months after the grant is awarded. We will have to show progress in months. The projects includes demolition of about 6 abandoned homes, resurfacing and reconstructing roadways, adding sidewalks and upgrades to the sewer. The projects should be completed during the summer.

Council Member Woodham said she hoped the School Board would provide us all with more definite information on this project as soon as possible.

Finance, Economic Development & Tourism (Finance, MDCD, IDB, Chamber) –

Council Member Woodham distributed and reviewed the following Financial Summaries:

December 2012 Financial Report Summary

The December Financial Report continues to suggest this year will be stronger fiscally speaking than last.

On the revenue side, you will note that collection of business licenses is now up around \$5,000 for the month, \$920 for the year. Water Franchise Fees are back on track. Property Taxes are ahead around \$48,000 for the year. And, Sales Tax is up another \$12,575 over the same month last year, up \$26,000 year-to-date. As such, our revenue for the month is ahead of where we anticipated.

On the expenditure side, the Mayor's office is slightly ahead of budget due to food and training-related costs. This was mostly due to one-time costs related to the change in administrations. Of course, elections are ahead of budget for the year because all of our election-related expenditures are made in October and fully paid by November at the latest. Economic Development is ahead of budget because of a one-time payment for our RPC dues. Sanitation is slightly above budget due to increased garbage fee and dumpster costs. Every other department is at or below budget. Total expenditures are below budget, as well.

Revenues for the Library are up and Expenditures are under budget.

As far as our cash reserves are concerned, you'll note on the first page of the Financial Report that, as of December 31, we held a total of \$1,112,713 in all of our General Fund related accounts. Of that amount, \$305,929 was in our primary checking account. An additional \$122,504 was in our Sanitation account and the remainder was invested in a variety of CDS and Money Market Accounts.

As far as our capital reserves are concerned, in our State Capital Improvement Account we have accumulated a total \$111,118. We expect another \$34,000 will come into that account this year. Remember, we anticipate using \$80,000 of those reserve funds to pay our match for the CDBG Grant. The remaining \$20,000 of our \$100,000 match has been pledged by the Water & Sewer Board.

In our new city reserve account, we ended the month with \$127,229. \$10,384 from that account was spent on the Senior Center Van match and \$8,643 was spent on the new lawn mower for the Street Dept., and \$35,878 was sent to the MDCD.

	City of Montevillo 12-31-12 Financials					
	3 mon. 2013	3 mon. 2012	Ann. 2013	Budget 2012	2012	Budget 2013
Revenues						
Historical Comm.	0	0	0	0	6,350	0
Default Depart.	180	180	180	600	780	600
Economic Dev./P&Z fees	0	0	0	500	0	500
City Hall, all revenue over 50k shown as separate line item						
Business Licenses	26,614	25,694	284,000	284,000	281,501	284,000
Franchise Tax	259	174	320,000	340,000	281,556	320,000
Franchise fees, W&S	25,669	25,581	102,676	89,000	96,036	92,950
Property Tax	170,235	121,674	320,000	327,000	323,498	320,000
General Sales & Use Tax, includ	378,867	352,813	1,515,468	1,410,000	1,429,729	1,428,808
Gas Tax from Co.	21,256	20,956	85,024	83,000	84,745	83,000
Rental & Lease Tax	10,925	12,239	43,700	40,000	48,029	40,000
Grant Income	0	0	0	2,000	39,053	2,000
Tobacco Tax	16,245	14,392	64,980	54,000	60,545	54,000
Other**	32,823	42,200	150,000	151,194	172,409	130,669
Total City Hall	682,893	615,723	2,885,848	2,780,194	2,817,101	2,755,427
Police	1,622	1,767	6,488	5,481	9,024	5,481
Fire & Rescue	7,542	4,132	30,168	16,900	18,247	18,000
Cemetery	13,650	3,500	54,600	38,500	52,900	38,500
Streets & Roads	0	0	0	150	10	150
Sanitation	85,179	87,536	340,716	354,000	352,071	360,000
Animal Control	10	20	40	200	180	200
Aging Program	1,917	1,611	7,668	11,035	8,926	11,035
Parks & Rec.	1,825	1,050	7,300	3,600	5,875	3,600
Recycle Center	1,042	1,632	4,168	15,807	6,881	15,807
Water & Sewer	0	0	0	0	0	0
90% of 1% sales tax	113,660	32,964	454,640	351,121	39,013	423,000
10% of 1% sales tax	12,628	3,662	50,512	39,013	648,559	47,000
Borrowings						
Total Revenues	922,148	753,777	3,842,328	3,226,967	4,317,038	3,679,300
Rev. w/o gr., loans & 1%	922,148	753,777	3,842,328	3,226,967	3,234,292	3,209,300

	3 mon. 2012	3 mon. 2012	Ann. 2013	Budget 2012	2012	Budget 2013
Expenses						
Beautification	172	2,139	688	2,400	4,044	3,000
Historical Commission	0	100	0	1,000	8,501	1,000
City Judge	4,215	4,215	16,860	17,650	16,861	17,650
City Prosecutor	2,532	2,532	10,128	11,031	10,130	11,031
Court	-35	100	-140	0	100	0
Mayor	3,968	2,867	15,872	9,589	11,063	11,044
City Clerk	14,471	14,819	57,884	64,226	63,302	72,760
City Council	855	0	3,420	1,770	50	5,550
Revenue Officer	568	845	2,272	8,330	6,317	3,250
Election	7,535	5,786	7,750	15,850	14,033	7,750
Econ.Dev/P&Z	8,586	7,346	34,344	37,202	48,467	30,280
City Hall	72,758	93,210	291,032	383,569	701,426	338,045
City Shop	3,175	3,619	12,700	12,970	15,296	15,295
Police	307,563	270,509	1,230,252	1,271,445	1,238,718	1,261,057
City Jail	0	0	0	0	659	0
Fire & Rescue	36,366	45,734	145,464	258,542	227,665	200,628
Cemetery	17,263	13,728	69,052	66,155	74,267	68,863
Building Inspector	5,989	5,738	23,956	29,929	24,933	26,027
Fire Inspector	8,778	8,700	35,112	40,604	31,502	39,690
Streets & Roads	96,480	105,660	385,920	493,001	488,955	487,114
Leaf & Limb	19,033	18,293	76,132	95,341	93,332	94,363
Sanitation	50,964	44,705	203,856	183,220	188,629	183,220
Animal Control	5,561	4,183	22,244	22,999	16,944	28,668
Golf Club	0	0	0	0	256	0
Aging Program	6,154	5,390	24,616	28,418	25,116	28,668
Parks & Recreation	35,433	19,873	141,732	138,677	136,260	142,935
Community Band	0	0	0	500	0	500
Library	0	0	0	0	0	0
Arbor	0	0	0	0	142	0
Recycle Center	2,254	18,307	9,016	11,957	26,830	11,957
W&S Grant	0	0	0	0	0	0
MDCD Contribution	0	0	0	0	482,231	423,000
Interest Expense	0	0	0	0	8,258	0
Professional, 90% of 1%	0	0	0	0	78,663	0
Professional, 10% of 1%	0	0	0	0	5,424	41,676
Total Expenditures	710,638	698,398	2,820,162	3,206,375	4,048,395	3,555,021
Exp. After 1% & grants				3,081,721	3,109,395	3,090,345

	3 mon. 2013	3 mon. 2012	Ann. 2013	Budget 2012	2012	Budget 2013
Net income b/f other sources & us	211,510	55,379	1,022,166	20,592	268,643	124,279
Other Sources of Funds, Court (fr)	6,971	20,780	27,884	144,500	167,280	170,000
Other Uses of Funds, Library	51,796	40,000	346,037	164,458	161,300	170,110
90% of 1%	75,525	0	0	0	0	0
10% of 1%	8,391	0	0	0	0	0
Fire Truck Payment	9,108	0	0	0	0	0
Total Other Uses	144,820	40,000	346,037	164,458	161,300	170,110
Net of sources and uses	-137,849	-19,220	-318,153	-19,958	5,980	-110
Net Net	73,661	36,159	704,013	634	274,623	124,169
Investments or Reserves	12/31/12		7/31/10	7/31/11	7/31/12	09/30/12
Reserve CD at Regions	0		80,992	0	0	0
Reserve CD at Bryant Bank	0		100,895	0	0	56,000
CD at BankTrust	56,000		0	55,169	55,773	0
CD at Red Mtn	0		50,000	50,000	50,000	55,700
Bond at Sterne Agee	0		74,935	74,935	74,870	0
Reserve CD at BankTrust	55,773		52,975	0	0	0
Money Market at Bryant	0		100,409	100,861	101,225	101,000
Money Market at BankTrust	0		37,903	40,029	42,012	0
Reserve cash account BankTrust	0		0	13,472	117,138	117,000
Reserve CD at Central States	125,000					
Reserve MM at Central States	143,937					
Total	380,710		498,109	334,466	441,018	329,700
Cash						
DDA at BankTrust	305,929		462,561	486,870	354,055	320,500
DDA restricted, Grant	0					
MM Sanitation	300,547		245,436	229,335	372,473	396,000
DDA restricted, Sanitation	122,504		16,931	19,107	73,368	17,000
DDA, payroll	13,505		724,928	735,312	799,896	733,500
Total	742,485		1,223,037	1,069,778	1,240,914	1,063,200
Total Cash and Reserves	1,123,195					

	3 mon. 2013	3 mon. 2012	Ann. 2013	Budget 2012	2012	Budget 2013
OTHER FUNDS						
4/5 Cent Gas Tax, cash in bar	44,852		30,591	42,330	41,446	42,000
Revenues	2,861	2,967	11,444	11,462	11,817	11,462
Expenses	0	4,971	0	11,000	10,836	11,000
Net Rev. vs Expenses	2,861	-2,004	11,444	462	981	462
2/7 Cent Gas Tax, cash in bar	2,770		5,701	4,126	4,162	2,800
Revenue	3,644	3,804	14,576	14,148	15,042	14,148
Expenses	3,702	3,703	14,808	10,387	15,111	10,387
Net Rev. vs Expenses	-58	101	-232	3,761	-69	3,761
Court, cash in bank*	115,695		179,066	120,571	183,902	111,600
Revenues	106,164	107,259	424,656	425,150	478,860	441,150
Expenses	96,862	82,898	387,448	280,295	344,990	333,552
Net Rev. vs Expenses	9,302	24,361	37,208	144,855	133,870	107,598
Forfeiture, cash in bank	41,330		34,909	16,877	48,830	46,600
Revenues	6	1,204	24	46,000	54,100	46,000
Expenses	14,354	4,345	57,416	46,000	22,354	46,000
Net Rev. vs Expenses	-14,348	-3,141	-57,392	0	31,746	0
Capital Improvement, cash in	111,118		161,923	147,172	160,864	111,000
Revenues	70	87	280	34,297	55,807	34,297
Expenses	0	17,250	0	100,000	91,995	100,000
Net Rev. vs Expenses	70	-17,163	280	-65,703	-36,188	-65,703
FUND 30 Regions Reserve ce	127,229					
10% of 1%, fire truck & library debt payments made out of this:						
Revenues	0	0				
Expenses	-173,150	0				
Net	173,150	0				

	3 mon. 2013	3 mon. 2012	Ann. 2013	Budget 2012	2012	Budget 2013
Library, unrestricted, cash in bank	80,847		48,714	63,254	75,391	77,600
Library, Restricted, cash in bank			11,189	523	1,248	0
Revenues	6,711	9,794	26,844	22,764	34,165	25,250
Expenses	43,503	45,889	174,012	187,222	180,729	194,970
Net Rev. vs Expenses	-36,792	-36,095	-147,168	-164,458	-146,564	-169,720
Golf Course Receivable	144,845				109,000	134,582
Inmate expense (included in court fees & rev. (included in court r	17,459	16,601	69,836	110,000	79,484	80,000
	107,950	111,225	431,800	425,150	478,817	425,150
Golf Course ended 2011 with a -4235 loss, versus a budget of 185 profit.						
Golf Course net income	-10,350	21,021			-21,396	590
	2009: -4776	2010: -45215	2011: -4235		2012: -21,396	

This report is prepared by Council Member Woodham by using City Reports. It is not double-checked and may contain errors. Golf course has not received 12,500 payment from UM in 2013. That same payment had been received in 2012.

Capital Budget Requests 2010		
Fire	575,000	400K for truck, 25K for thermal imagers and 25K for generator
Fire Prevention	114,180	55K for fire safety trailer and trucks
City Hall	30,000	
Police	112,000	cars
Public Works	75,000	lawn mowers and bucket truck
Library	14,000	computers and security cameras
total 2010	920,180	

	3 mon. 2013	3 mon. 2012	Ann. 2013	Budget 2012	2012	Budget 2013
Park buildings	?					
Drainage issues	?					
Tree removal and replacement	?					
Paving	?					
Street Signs	?					
Golf Course						
Irrigation	450,000					
redo cart paths	80,000					
redo maintenance barn	30,000					
add bathroom and redo other	15,000					
new clubhouse	150,000					
total golf wish list	725,000					
Borrowings		10 yr			20yr	
500K @ 2.5%, monthly paymer		(\$4,713.49)			(\$2,649.51)	
annual payment		(\$56,561.83)			(\$31,794.16)	
Av. Monthly YTD 10% of 1%		2,797				
Annualized		33,564				
Monthly Expenses of 3.55 millio		295,833				

Council Member Woodham pointed out that our sales tax revenues for January were actually around \$5,000 lower than they were for the same period last year.

At the Finance Meeting, Council Member Woodham noted the Committee discussed the Arts Council proposal. The Committee also discussed refinancing the City & MDCD loan. Debby Raymond said the permanent loan goes into force on April 12th. Council Member Woodham said the Committee also discussed the Golf Course.

Council Member Woodham reviewed the quarterly reports as detailed above.

Council Member Woodham reminded the Council that our Strategic Planning Meeting is scheduled for March 1st. She said that will be a good time to discuss capital needs.

Council Member Hughes asked if the Water Board is going to give us \$20,000 towards our \$100,000 CDBG Grant match. Council Nix said they will. In addition, they will do some of the work replacing the lines.

Council Member Woodham noted the progress on the Promenade project. Council Member Nix asked about the improvements at the intersection of Island St. Council member Woodham explained that is designed to improve pedestrian safety. Mr. Belk said they will have similar crossings at Main Street, as well.

Council Member Woodham presented the Chamber report:

Montevallo Chamber of Commerce

Report to the IDB
January 2013

1. Planned and celebrated the ribbon cutting and grand opening of JD's Furniture Warehouse.
2. Revised and provided to the Montevallo Ministerial Association a list of churches in the area and the contact information for those pastors and churches. This should be helpful to church staff members when they plan events that can be promoted in the larger community.
3. Planned and celebrated the ribbon cutting at Falcon Art Supply.
4. Purchased a display board, selected photographs by Terry Bruno and Matt Orton for use on the display, had the photos mounted, and prepared the display showing events and attractions in Montevallo. The photos and heading can be changed as needed to promote any event or accomplishment in the city.
5. Placed a news story in the Shelby County Reporter about the severe weather preparedness tax holiday scheduled for February 22-24, 2013. The story included a photo of Montevallo Building and Supply and quoted owner Heath Kliner.
6. Coordinated inclusion of Montevallo Farmers' Market on the Year of Alabama Food website.
7. Attended City Council meeting to report on Chamber activities.
8. Attended the City Council finance committee meeting to hear discussion of the arts incubator/fab lab project.
9. Represented Montevallo, along with Mayor Cost and Herman Lehman, at the Greater Shelby Chamber of Commerce annual meeting. Provided display about Montevallo and materials for the event.
10. Responded to two inquiries about possible interest by prospective businesses who are considering locating in Shelby County.
11. Planned and directed the Chamber meeting on January 16. Mayor Cost was the speaker. Over 50 members and guests attended the meeting.

Council Member Hughes made a motion to approve the payment of the bills. Council Member Nix seconded. ALL AYES . . . MOTION APPROVED.

Consent Agenda: NONE

New Business:

Recycling Center UM Student Proposal – Discussed earlier. Council Member Hughes made a motion to approve the plan as presented. Council Member Gilbert seconded. ALL AYES . . . MOTION APPROVED.

Drawing for Baseball Field – Discussed earlier. Council Member Nix made a motion to approve the plan as presented. Council Member Goldsmith seconded. ALL AYES . . . MOTION APPROVED.

Shelby County Technology Assessment MOU – Council Member Woodham explained the proposal. She said the support is greatly needed. She said the Mayor is in support of this change. The initial survey is at no cost. Council Member Hughes made a motion to authorize the Mayor to enter into an agreement with Shelby County to survey our IT needs. Council Member Nix seconded. ALL AYES . . . MOTION APPROVED.



**Memorandum of Understanding
Between
Shelby County & The City of Montevallo
Technology Assessment**

February 13, 2013

The City of Montevallo desires to improve the performance of its technology capabilities. The City of Montevallo management realizes that times are changing and that in order to advance technology into the enterprise they must be better at applying technology into business processes. They need the tools that will allow them to make full use of technology to advance their business goals. In practical terms this demands that they provide tools, techniques and support to their employees to accomplish key objectives.

The challenge is to determine where the dollars are most effectively targeted, the direction and priority of projects and the size of the capital outlays. Further, investment in technology is most effectively accomplished when it is closely related in timing and priority with operational strategy, so an additional challenge is the establishment of a structure to define and implement strategic improvements.

Shelby County will conduct a technology assessment to establish a baseline for the improvement effort. The focus of the technology assessment will be broad in nature to gain an enterprise view. While the initial information might not provide a complete picture of all the opportunities available to the {name} it will encompass the core technology needs. Once the assessment is complete it will outline several technology related endeavors that warrant consideration. Once implemented these projects will improve innovation, communication, security and responsiveness to the business units. Each project has its own business case for consideration. A summary outline of the initial assessment areas is attached.

The County will provide this technology assessment at no charge.

Agreed to this 13th day of February, 2013

SHELBY COUNTY

Alex Dudchock, County Manager

Principal Project Personnel
County: Phil Burns

City of Montevallo

A handwritten signature in black ink, appearing to read "Hollie C. Cost".

Hollie C. Cost, Mayor

Shelby County IT Services Contract – Council Member Woodham explained this, as well. She said it should prove more cost effective than what we are currently doing. Council Member Nix made a motion to authorize the Mayor to enter into an agreement with Shelby County to provide

our IT needs. Council Member Gilbert seconded. As part of the discussion, Council Member Hughes pointed out that the County will be providing us with all of our IT related needs. Council Member Woodham noted that the first thing they will do is the assessment. Then they will address the most critical needs first. Council Member Woodham then called for the vote. ALL AYES . . . MOTION APPROVED.

Janitorial Service – Still being researched. Held off to subsequent meeting.

Bucket Truck Purchase - As discussed earlier, Council Member Woodham said the Mayor will have the Sustainability and Finance Committees look into this request. Council Member Hughes suggested we need further documentation and to determine where the money should come from.

Tree Removal – Council Member Nix made a motion to approve the request to hire the tree service to remove trees at the cemetery for \$1,500. Council Member Gilbert Seconded. Council Member Hughes voted NO. ALL OTHERS VOTED AYE . . . MOTION APPROVED.

Bob Cat Repair (Tracks) – Council Member Goldsmith made a motion to purchase new tracks for the bobcat at a cost of \$2,000 to be paid from the Recycling Center budget. Council Member Nix Seconded. Council Member Hughes voted NO. ALL OTHERS VOTED AYE . . . MOTION APPROVED.

Old Business:

Victory Building Purchase – Council Member Woodham said the Arts Council is still working to determine the economic impact this project may have on the city. This will be brought back for further discussion at a subsequent meeting.

Steam Cleaning Library Carpets & Chairs – As discussed earlier, this is on hold.

Approval of increased rental rates to cover cleaning fee for park rentals – David Belk asked the council to wait to a later meeting to discuss this request.

LGS Telephone Franchising Agreement – Council Member Woodham said we are still looking at the best way to handle this. Debby Raymond suggested River Tree can do this, as well.

Mayor’s Administrative Appointment to Planning Commission – No update.

Mayor’s Representative on Planning Commission - – No update.

Emergency Policy – Chief Reid said this is still being finalized and that they expect additional input from the various departments at the next Department Head meeting.

Residential Leased / Rental Property Code - Council Member Nix said this will be discussed at the upcoming Planning Commission meeting. He noted we are also looking at ways to make certain all of the rental properties, including houses, are paying their business licenses.

Council Member Hughes pointed out that another problem is that some rental houses have more than 2 non-related tenants living in them.

Council Member Woodham suggested it was good for us to be looking at all of this.

Board Appointments - NONE

Herschel Hale mentioned that a member of his Board, Brownie Gillespie, fell Saturday night and will need a hip replacement.

Other Business

Herschel Hale reported that everything is looking good for Arbor Day.

Citizen Participation –

Mr. Bell asked, in light of what Ms. Silas asked earlier, if city the has talked to the Board of Education about their plans for the Middle School. Council Member Woodham explained that the city has met with the Board of Education to inform them about our grant project and to make certain that whatever they have planned for the Middle School will not conflict with our project. However, we are still waiting on them to provide us and our engineers with their final plans.

There being no other business before the council, Council Member Nix made a motion to adjourn. Council Member Hughes seconded. ALL AYES . . . MEETING ADJOURNED at 6:50 p.m.

Submitted by:

Herman Lehman
City Clerk