

Montevallo City Council Work Session
May 26, 2015
5:30 p.m. at City Hall
(Rescheduled due to Memorial Day Holiday)

Mayor Hollie Cost and Council members Willie Goldsmith, Jason Peterson, Rusty Nix, Sharon Gilbert and Dee Woodham were in attendance.

Mayor Hollie Cost called the work session to order at 5:30 p.m.

Chief Littleton of the Police Department gave his report:

Code Enforcement Activity Report

May 11, 2015 – May 26, 2015

<u>Junk Cars Inspections</u>	- 0
Pending	- 0
Closed	- 0
<u>Animal Complaints Inspections</u>	- 1
Pending	- 0
Closed	- 1
<u>Abandoned Buildings/Houses</u>	- 0
Pending	- 31
Closed	- 0
<u>Un-Kept Property Inspections</u>	- 2
Pending	- 3
Closed	- 1
<u>Misc. Complaints</u>	- 1
Pending	- 0
Closed	- 1
<u>Total New Inspections This Period</u>	- 4
<u>Total Inspection Year To Date</u>	- 28

Inspections This Period

Roberts Street overgrown yard complaint.

Chickens in coop on trailer at 155 / 25. Building is in county jurisdiction.

Criminal littering, Shoshone Dr / Overland Rd - Plastic garden shed dumped in clearing

Inspections Pending Continued from Last Period

Property on Hwy 25 – Inoperable vehicle removed. Large amounts of debris still on property. Second letter being sent before presenting to city council for abatement.

Norfolk Southern Railroad will clear area behind Scott's Village. Equipment coming from Mobile and RR scheduling to close tracks. Spoke to maintenance supervisor. He advised his superiors determine when equipment will come.

Cases Closed this Period

Complaint on Huddle House noise. Advised can have karaoke until 11p.m. If too loud advised to call police department and an officer can determine

Roberts Street overgrown yard complaint. Yard was cut within 4 days of complaint without contacting the owner.

Chickens in coop on trailer at 155 / 25. Building is in county jurisdiction.

The abatement process is beginning on the five houses selected by the Abatement Board.

Council Member Goldsmith asked about the status of the Housing Abatement Board's efforts to deal with blighted properties. Chief Littleton reported that the Board is in the process of sending out letters to the properties previously identified and are awaiting a response.

Fire Chief Bill Reid informed the council there is no word yet on the grant awards. Their call activity has been normal. They have provided mutual aid to neighboring fire departments a couple times last week. The EMS transport service has been busy and they added a third ambulance to float between Columbiana and Montevallo.

Council Member Goldsmith asked about ISO. The Chief said we won't know anything for 4 to 6 months. The inspector has been here already. He said he hopes we will stay where we are. The Chief pointed out there is an invoice in the packets for \$3,400 for medic school. We pay for the school and it gets reimbursed from the Health Foundation.

Council Member Peterson reported that everything at Public Works appears to be going well.

Shane Baugh reported that we have 3 new tournaments scheduled for this summer. Everything at the parks is running smoothly. He noted the trail at Shoal Creek Park is cut and we are planning to extend it across the creek soon. There is a meeting on June 16th to view the Masterplan for the new park and solicit a final round of public comments. He said he has noticed that the word seems to be getting out about the new park.

Council Member Woodham mentioned that Mr. Bearden and Mr. Nix have been very cooperative with our efforts. Council Member Nix said their hay is about ready to cut. Mr. Baugh said they told him they would cut the fields before our meeting on the 16th.

Council Member Nix asked about the aquaponics class presentation. Mayor Cost said the presentation went well and that the UM students did an excellent job. Their conclusions supported the idea of an aquaponics farm at the Mahler property, especially since we are considering leasing it out to a third-party to own and operate.

Ed Davis presented the Golf Course report. He said they have been working on aerating the greens. Most are coming along nicely. Our older greens do not hold water very well. A few of the greens have not responded very well. Still, we receive a lot of compliments about our progress. June 6th should be a busy time. We have two golf tournaments scheduled that day.

Council Member Nix noted we discussed our trails earlier. Council Member Woodham suggested that as soon as Mr. Baugh completes the next leg of the trail at Shoal Creek Park we need to address the issue of parking.

Council Member Nix asked about the status of the food vendor discussions. There was no update.

Allie Williams updated the council on the library's summer reading program. She also mentioned the need to surplus computers at the library. She said they have all been wiped clean of their data.

Council Member Gilbert informed the council that it is summer vacation at UM. Boys & Girls Club summer programs start tomorrow.

Mayor Cost reported that the Sister City Commission will host the Mayor of Echizen this fall. In fact, he will be here for our dedication of the new City Hall building on October 9th – the same day as the Mayor's Breakfast. We are very honored to have him come to Montevallo and the Mayor said she hopes everyone will come out to welcome him. She also noted that our students are finalizing their preparations for their trip to Echizen this summer.

Council Member Woodham reminded the council that our next Finance Committee meeting will be held at 4:30 on June 8, immediately prior to the council meeting that evening. She noted that, as was discussed earlier, the UM students did an excellent job with their aquaponics presentation. She also informed the council that the Chamber has been working with Mayor Cost on a "Meet Me on Main" event for this summer. She also pointed out that, unless the council has a problem

with it, we had a CD mature recently which we transferred to Central State Bank earning .6% interest. She then presented the MDCD report:

Stephens Park

- MDCD Project Complete
- City to install landscaping and playground area when funding permits

Main Street

- BWSC Finalizing plans
- Have received division approval for proposed water line work as submitted by BWSC and Insite and awaiting approval from Montgomery to include under project at 100% reimbursement
- Acquiring the one remaining utility easement from Scott Reneau / owner of Subway

Montevallo Community Track

- Sports Turf 85% complete – Sports Turf to complete the final track surfacing as soon as weather permits

UM Softball Stadium at Orr Park

- Field Complete / UM and SC to install fiber from Pressbox to Locker room when installing pathway lights as soon as weather permits

Orr Park Pathway Lights

- Installation underway

Montevallo Street Sign Replacement Project

- Remaining signs are on order and as soon as they are delivered installation will resume as SCPARA is rained out on other projects

Middle Street Project

- BWSC working on design

Safe Routes to Schools Project (Along Island St. from N. Boundary to the Housing Authority)

- Construction underway – 99% complete (Striping to be completed after the asphalt curing period)

Paving (Island St. from Hwy 119 to the Library)

- Working on punch list associated with recent paving (striping of crosswalks and stop bars to be performed under the ongoing SRTS project)

Council Member Woodham asked if the City Attorney had reviewed the proposed Farmer's Market Agreement. The City Clerk explained that our attorney wrote it.

STATE OF ALABAMA
COUNTY OF SHELBY

AGREEMENT

This Agreement is made this 26 day of May, 2015, between the City of Montevallo, Alabama; First Baptist Church of Montevallo, and the Montevallo Chamber of Commerce.

The parties agree as follows:

Montevallo First Baptist Church agrees to allow the City of Montevallo and The Montevallo Chamber of Commerce to utilize its parking lot and vacant lot behind the church for the purpose of the Farmers Market. The City of Montevallo agrees to indemnify all parties against any injury up to its statutory limit and agrees to maintain an insurance policy listing both the Montevallo Chamber of Commerce and Montevallo First Baptist Church as additional insured.

The parties agree to execute such other documents as necessary to carry out the terms of this Agreement. This Agreement shall terminate on the 30 day of August, 2015.

City of Montevallo, Alabama

by _____
Hollie C. Cost, Mayor

by _____
First Baptist Church of Montevallo
Terry Sutton

by _____
Montevallo Chamber of Commerce
Steve Gilbert

Montevallo City Council Meeting
May 26, 2015
6:00 p.m. at City Hall
(Rescheduled due to Memorial Day Holiday)

Mayor Hollie Cost and Council members Willie Goldsmith, Jason Peterson, Rusty Nix, Sharon Gilbert and Dee Woodham were in attendance.

Pledge of Allegiance

Meeting Called to Order - Mayor Hollie Cost called the meeting to order at 6:00 p.m.

Council Member Peterson made a motion to approve the Minutes from May 11, 2015 as presented. Council Member Nix seconded. ALL AYES . . . MOTION APPROVED.

Student Recognitions / Awards - NONE

Opportunities for citizens to speak to the Council: No one participated.

Committee Reports and Consideration of Bills:

Public Health & Safety (Police, Fire, Code Enforcement, Housing Abatement)– Discussed earlier.

Sustainability (Streets & Sanitation, Recycling, Arbor & Beautification, ValloCycle, Environmental Preservation Initiatives) – Discussed earlier.

Recreation, Preservation and Community Development (Parks & recreation, Golf Course, Youth Athletics, Trails, Historical Commission, Planning & Zoning, Annexations) – Discussed earlier.

Education, Arts & Outreach (Schools, UM, Boys & Girls Club, Library, American Village, Sister City Commission, Artwalk, Middle School Grant) – Discussed earlier.

Finance, Economic Development & Tourism (Finance, MDCD, IDB, Chamber) – Discussed earlier.

Consent Agenda: NONE

New Business

Lease with Chamber and First Baptist for Farmers Market:

Council Member Woodham made a motion to approve the lease. Council Member Gilbert seconded. ALL AYES . . . MOTION APPROVED.

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City of Montevallo, Alabama

by _____
Hollie C. Cost, Mayor

by _____
First Baptist Church of Montevallo
Terry Sutton

by _____
Montevallo Chamber of Commerce
Steve Gilbert

Council Member Woodham asked that we be sure to get our Farmers Market banners up before the first marketplace. Mr. Hamby said they will be up.

Old Business: NONE

Board Appointments: NONE

Other Business:

Library Surplus – Council Member Woodham made a motion to approve the surplus and disposition of the library computers and equipment. Council Member Nix seconded.
ALL AYES . . . MOTION APPROVED.

CITY OF MONTEVALLO
AUTHORIZATION FOR MOVEMENT OR REMOVAL OF CITY OF MONTEVALLO
PROPERTY

INSTRUCTIONS: Maintain completed form in City Hall. Provide Copy of completed form to person moving or removing property.

REFERENCE: City of Montevallo Fixed Asset and Inventory Policy

Date: May 5, 2015

TO WHOM IT MAY CONCERN:

[Signature] | P
 Name of Individual Title

is authorized to () move () remove the following equipment:

	Description	Asset Label #	Serial #
1			
2	see attached		
3			
4			
5			

This authorization is valid for movement or removal of the above described property under the following conditions:

Move/Removal Date:	<u>5/27/15</u>
Scheduled Return Date:	
Location Moved/ Removed From:	<u>277 Park Drive</u>
Location Moved to: (address)	<u>Recycling Center</u>
Purpose of Equipment Relocation:	

Custodian of Equipment: Allie Will | 5/8/15
 Employee Date

AUTHORIZED BY: _____
 Department Head Date

Dell CPU & monitors

000958 monitor

10 000961 CN-OT9998-46633-62J-3mmu

9 000955 CN-OT9998-46633-62J-3mk4

11 000963
↓ monitor

000954
tower ↓

PROPERTY OF CITY OF MONTEVALLO

000963

PROPERTY OF CITY OF MONTEVALLO

000954

→ CN-OT9998-46633-620-3NGU

→ HVTT2-6QPN4-BETCC-9G3FQ-8BMY6

PROPERTY OF CITY OF MONTEVALLO

000961

#10

PROPERTY OF CITY OF MONTEVALLO

000955

#9

PROPERTY OF CITY OF MONTEVALLO

000958

#8 Tower

→ VDPCR-TPH63-TDX73-
KYBVC-HT3XJ

8 monitor
MoCra

PROPERTY OF CITY OF MONTEVALLO

000957

→ CN-OT9998-46633-623-3LUU

HP All In one

BTDP computers

2 MFYK9-682PJ-WXQY-BV74-HBJ38
X16-96076

3 2TFKH-RTPKF-TDBC6-CW7AC-YWJ39

6 329K6-DVX2M-J82GK-WTCTJ-KR73V
X16-96076

5 8798V-WF87-K26-1-NMK-828P

7 X9XP4-GV863-RTMCD-FH9DD-R36CM
X16-96076

4 8Y6TB-H06D-3573R-DT8PK-BG4D
X16-96076

1 JFQEQ-YXOMP-RT82J-966R6-
P6M7F X16-96076

PROPERTY OF CITY OF MONTEVALLO

000917

Dell CPU
Modu

T3GRQ-BHYR4-F9DH4-039CF
DYB3W

PROPERTY OF CITY OF MONTEVALLO

000910

Jenn's
Tower

C392P-Y24PF-F3BTF-13CY9-
B274D

PROPERTY OF CITY OF MONTEVALLO

000911

Jenn
monitor

→ CN-OCJ319-72872-666-122U

Dell CPU

PROPERTY OF
CITY OF MONTEVALLO

000956

RVXRK-T874G-D2BV9-
BYBRC-C6MC3

X11-45371

Dell CPU

PROPERTY OF
CITY OF MONTEVALLO

000960

B29Q4-46PAV-3BWY J-
GW9CK-HQGDW

X11-45871

Dell CPU

PROPERTY OF
CITY OF MONTEVALLO

001091

directors office J2RGO-G4793
7PFGX-58960-BDJK3

X13-44668

Dell
monitor
directors office

PROPERTY OF
CITY OF MONTEVALLO

000983

CN-019998-46633-625-3N4U

CITY OF MONTEVALLO
AUTHORIZATION FOR MOVEMENT OR REMOVAL OF CITY OF MONTEVALLO
PROPERTY

INSTRUCTIONS: Maintain completed form in City Hall. Provide Copy of completed form to person moving or removing property.

REFERENCE: City of Montevallo Fixed Asset and Inventory Policy

Date: May 25, 2015

TO WHOM IT MAY CONCERN:

Alvin Williams | _____
 Name of Individual Title

is authorized to () move () remove the following equipment:

	Description	Asset Label #	Serial #
1			
2			
3	<i>see attached</i>		
4			
5			

This authorization is valid for movement or removal of the above described property under the following conditions:

Move/Removal Date:	
Scheduled Return Date:	
Location Moved/ Removed From:	<u>277 Park Drive</u>
Location Moved to: (address)	<u>Recycling Center</u>
Purpose of Equipment Relocation:	

Custodian of Equipment: Alvin Williams | 5/25/15
 Employee Date

AUTHORIZED BY:

 Department Head Date

PROPERTY OF
CITY OF MONTEVALLO

001165

self check out
See Point # 100-0504-0608

PROPERTY OF
CITY OF MONTEVALLO

000919

HP LaserJet Printer 1022nw
CNBCC63701K
Q5914A

PROPERTY OF
CITY OF MONTEVALLO

000457

Umax scanner
Astra 610P
S/N: H6W0B48102911

NO sticker

hp printer
VN1834152263

Mayor Cost informed the council that the city lapel pins are in and should be in their mailboxes. She encouraged them to wear them with pride and distribute them at

events or to citizens and guests as a way to promote our city.

Citizen Participation: NONE

There being no further business before the council, Council Member Nix made a motion to adjourn. Council Member Peterson seconded. ALL AYES . . . MEETING
ADJOURNED at 6:04 p.m.

Submitted by:

Herman Lehman
City Clerk