

MINUTES

Montevallo City Council Work Session

March 14, 2016

5:30 p.m. at City Hall

Mayor Hollie Cost, Council Member Rusty Nix, Council Member Willie Goldsmith, Council Member Jason Peterson, Council Member Sharon Gilbert, and Council Member Dee Woodham were in attendance.

Mayor Cost called the Work Session to order at 5:30 pm.

Mayor Cost welcomed the audience and stated that the work session allowed the Council to conduct business related discussions. She continued that typically no public comment is heard during the work session, however, tonight there would be an exception in order for the Council to view a demonstration from a website management company which was recommended by Shelby County. Mayor Cost stated that the City's virtual presence is critical as the website serves as the face of the city to all individuals. She continued that as the new City Hall was critical in order to appropriately represent the city, the website was also an important representation to all who may never see the beautiful building.

The presentation was conducted virtually with information and samples shown on the television screens and comments via telephone. Brian Scott with CivicPlus conducted the presentation. Mr. Scott explained that the company would assist with functionality and design. He continued that upon recommendation from Shelby County, he understands that the City of Montevallo is looking for a clear, fresher, edgy, progressive website presence. Mr. Scott noted that all existing content could be moved over to a site by his company and the City could have as many webpages within the site as needed or wanted. He also explained that the site is built to be used and viewed appropriately on all devices. Mr. Scott showcased other websites which CivicPlus designed and managed such as Erie, Colorado, Emanuel County, Georgia and Citrus Heights, California. Mr. Scott stated that the design of the webpage is up to the City and would be user friendly to add up-to-date images and information in order for city staff to maintain content easily. He continued to discuss the navigation of the site to be arranged in a more task-oriented format to showcase services for the community which would provide more control to the site visitor. Council Member Goldsmith inquired of the ease of finding information on the site. Mr. Scott responded that the goal would be to access desired information in one to two clicks. Council Member Woodham asked how many site visits were typical for a town our size. Mr. Scott stated that the number was impacted by information provided on the website and why people were accessing the site. Mr. Scott continued that the process allows the City to determine their own unique needs for the website. A project manager and account manager would be assigned and would work to produce the best product. CivicPlus also provides a free design redo every 48 months. Mr. Scott also noted that the site would be secure with a money back guarantee and the company works with the FBI regarding best security practices. He also stated that the site would be completely ADA compliant. Mayor Cost asked Mr.

Scott to speak on the ability to incorporate business license forms, traffic court payments, registrations and scheduling options. Mr. Scott noted that online forms could easily be created to streamline business for the city which would be more convenient for residents and employees.

Mr. Scott discussed the project development proposal which would include hosting the website, security of the site, design of the site, and guarantee of all issues resolved within 2 hours and 24 hour support. The proposal was presented as follows:

CITY OF MONTEVALLO, AL – SCOPE OPTIONS

CivicPlus provides our eGovernment communication solution to more than 50 million citizens in more than 2,100 municipalities – cities and counties of every size across the United States, Canada and Australia. For nearly two decades, CivicPlus has focused on government clients, giving our customers access to the latest in next-generation applications that meet and exceed their needs. We are the premier, industry leader of SAAS GCMS* solely focused on governmental entities.

The following packages are catered to your goals and needs:

<i>Premium Option 1</i> Annual fee of \$9,377	<i>Premium Option 2</i> Annual fee of \$12,685
<p>Project Development Overview:</p> <ul style="list-style-type: none"> • Premium suite of modules (see below) • Featuring CivicPlus Aurora Drag and Drop content creation and Live Edit • Featuring “Auto-Publish and Expire” • Complete custom design • 105 page of content migration • 3 days of virtual training • Recurring 48-month redesign • 20 GB Storage 	<p>Project Development Overview:</p> <ul style="list-style-type: none"> • Premium suite of modules (see below) • Featuring CivicPlus Aurora Drag and Drop content creation and Live Edit • Featuring “Auto-Publish and Expire” • Complete custom design • 105 page of content migration • 3 days of virtual training • Recurring 48-month redesign • 20 GB Storage • CivicMobile App • 1 day virtual Content Consulting
<p>CivicPlus GCMS® Project Development and Deployment includes:</p> <ul style="list-style-type: none"> • Redundant hosting services • Continuing GCMS® updates • Dedicated Account Manager • Usability Improvements • Phone consulting and support 	

Mayor Cost thanked Mr. Scott for the presentation and information and stated that the Council would review the information and follow-up with any questions or additional information.

Mayor Cost stated that CivicPlus would also provide an APP package in conjunction with the website, which would allow a more cohesive presence for the city as well being able to manage and update information more easily. Mayor Cost asked Council Member Peterson to speak regarding the proposed price of services. Council Member Peterson stated that he would consider the price good, especially for including the hosting of the site. Council Member Nix inquired about being under an existing contract and what the contract would be this company. Mayor Cost stated that the City was not currently under contract with Homestead and she would follow-up with additional information regarding what the contract would be with CivicPlus. Council Member Peterson stated that the redesign every four years is standard for the industry. Mayor Cost noted that the redesign is included in the price. Mayor Cost continued that she would propose that monies saved from the voting location consolidation be used towards the website for this year and then have the monies allocated to technology in the next budget year. Council Member Nix asked for clarification regarding the cost difference between the current website company to the proposed one. Mayor Cost stated that she would provide that information to the Council.

Mayor Cost then stated that discussion would be continued during the Council Meeting; however, she would adjourn the Work Session. The Work Session adjourned at 5:59 pm.

MINUTES

Montevallo City Council Meeting

March 14, 2016

6:00 p.m. at City Hall

Mayor Hollie Cost, Council Member Rusty Nix, Council Member Willie Goldsmith, Council Member Jason Peterson, Council Member Sharon Gilbert, and Council Member Dee Woodham were in attendance.

Pledge of Allegiance – led by Boy Scout Conner Whitten

Meeting Call to Order

Mayor Cost called the meeting to order at 6:01 pm.

Approval and/or corrections of the minutes – 2/22/16

Council Member Woodham made a motion to approve the minutes of the February 22, 2016 Council Meeting as presented. Council Member Goldsmith seconded the motion. ALL AYES. MOTION APPROVED.

Student Recognitions / Awards

Mayor Cost greeted the audience by stating that she would like to wish everyone a happy Pi Day and that all are welcome to help themselves to a piece of pie provided in the lobby. Mayor Cost explained that she enjoyed an opportunity to celebrate and would like for all to share in the celebration as her way of saying thank you for attending the meeting.

Mayor Cost acknowledged that the Leaders of Tomorrow (LOT) were present and they had spent time at the Fire Department and Police Department earlier in the day and were here to review the proceedings of the Council.

Mayor Cost and Ms. Haley Franks from Montevallo Elementary School recognized the following individuals for their excellence in academics and leadership:

Alex Avalos
Will Hayes

Tristan Lee
Kennedy Reaser

Abigail Baugh
Alberto Villegas

Opportunities for citizens to speak to the Council

Mayor Cost asked if anyone in the audience would like to address the Council. There was no response.

Committee Reports and Consideration of Bills:

Mayor Cost called for committee reports:

- **Public Health & Safety** (Police, Fire, Code Enforcement, Housing Abatement)–

Chief Bill Reid with the Montevallo Fire Department reported that in the month of February they Fire Department had a total of 2 fire calls, 54 EMS calls, 14 public assist calls, and 13 called out but cancelled calls for a total of 83 calls. He stated that the number of calls decreased from the previous month. He continued that 14 calls were missed. He continued by updating the Council that the new heat pump at Station 2 was working and installed last Tuesday. He also stated that he had no other updates regarding the grants, other than that the SAFER Grant had been submitted.

Chief Jeremy Littleton of the Montevallo Police Department presented the following report:



Montevallo Police Department City Council Report

Date:
Monday, March 14, 2016

Patrol Report:

Total Calls:
794

Burglaries:
2

Zone Checks:
494

Total Cases:
90

Auto Burglaries:
3

School Patrols:
45

Traffic Accidents:
12

Domestics:
9

Traffic Stops:
284

Assaults:
2

Traffic Citations:
168

Fraud/Forgery:
2

Total Arrests:
31

Thefts/Attempts:
9

Investigations:

Felony Cases Pending:
7

Misdemeanor Cases Pending:
4

Felony Cases Closed:
2

Misdemeanor Cases Closed:
4

School Resource Report:

Offense Reports:
1

Traffic Accident Reports:
1

Cases Pending:
0

Incident Reports:
1

Arrest Reports:
1

Cases Closed:
4

Additional Comments:

We had a one vehicle accident on Highway 17 at Green Valley Farms that resulted in a fatality.

We enjoyed the LOT members coming by today to visit the police department.



Montevallo Police Department Code Enforcement Activity Report

Date:
03/14/2016

Inspection Period
02/22/2016

Inspection Period
03/14/2016

Inoperable Vehicle Inspections:

Inspected:
1

Pending:
3

Closed:
1

Animal Complaint Inspections:

Inspected:
1

Pending:
0

Closed:
1

Abandoned Building Inspections:

Inspected:
37

Pending:
22

Closed:
7

Property Inspections:

Inspected:
8

Pending:
2

Closed:
1

Miscellaneous Complaints:

Inspected:
1

Pending:
1

Closed:
2

Inspected:
48

Total Inspections this Period:
48

Total Inspections Year to Date:
59



Montevallo Police Department Code Enforcement Activity Report

Inspections this Period:

- a) 2 Properties near Middle St managed by Montevallo Realty. Furniture street side.
- b) Holloway Hill foreclosure home. Debris being removed by company from street side.
- c) Residence at Valley St / Plowman St debris in backyard.
- d) Residence near Moody St / Nabors St - large amounts of debris and possible unsafe carport. Owner appears to be removing debris from area.
- e) Complaint about 2 residences in Ashville Cir - unsafe structure and a house with several vehicles.
- f) Complaint on hobby farm on 119 - will inspect for violations and contact owner
- g) Complaint on Brookhill Cir, Debris stored under carport,
- h) Aggressive dog complaint Falcon Manor 2
- i) Inoperable vehicle between Crow Village and Jack's
- j) Well drilled on Crestview Cir. Referred to County Services.

Inspections Pending Continued from Last Period:

Salem Road Vehicles - Wet grass caused issues for owners. 30 day extension.

Overgrown lots in Heritage Trace waiting to be cut.

Henke Apartments - Debris moved from front of property to back.

Signs on Main St. Letter sent by County Building Services on 2/23/2016 to correct the violation in 15 days. No action by owner.

171 Commerce Street and 320 Selma Road structures have been removed. The owner contact and lien process is beginning now.

Cases Closed this Period

- a) 2 Properties near Middle St managed by Montevallo Realty. Furniture street side. Removed by company
- b) Inoperable Vehicle in Falcon Manor 2. Removed after inspection. No contact with owner.
- c) Complaint about 2 residences in Ashville Cir - unsafe structure and a house with several vehicles. Vehicles are parked behind home when not in use and are not inoperable. House is not unsafe, only rotten boards around roof line and is occupied.
- d) Aggressive dog complaint Falcon Manor 2. Puppy that was friendly and wanting to play. Owners contacted and advised of issues.
- e) Housing Authority was spoken to about the trash and have made efforts to clean and remove it.
- f) Gilmore Package Store (collapsing building on Hwy 10) removed by owner and County Services.
- g) Well drilled on Crestview Cir. Referred to County Services. Advised owner is allowed to have well. Revenue checked on business license for drilling company.

Other Comments:

- a) A false emergency alarm ordinance is being developed.
- b) Park rules and regulations ordinance is being developed and will be presented to the Park board for consideration.
- c) The sign ordinance is being reviewed and considered for updating. It will be presented to the Planning & Zoning board for consideration. Signs on Main St will be inspected for compliance as the ordinance is now.
- d) Abatement Board met and identified 6 priority unsafe structures. Vacancy's need to be filled. All properties inspected were reviewed and several were moved from the unsafe list to a watching list and closed for now.
- e) Temperature is warming and grass is starting to grow. Most rain is occurring on weekends.
- f) The log structure cabin has been moved to Mahler Property. Determination on what to do with it needs to be made.

Council Member Goldsmith thanked Chief Reid and Chief Littleton for their reports. He also thanked the members of Leaders of Tomorrow for being present and their interest in the community and city government.

- o **Sustainability** (Streets & Sanitation, Recycling, Arbor & Beautification, ValloCycle, Environmental Preservation Initiatives) –

Council Member Peterson stated that Kirk Hamby, Director of Public Works could not attend but all was running well within the department. He continued that Arbor Day was held on February 27 and attendance was down from previous years, partly due to parking issues at the Park and Recreation building, however, it was still a successful event for the community.

- o **Recreation, Preservation and Community Development** (Parks & recreation, Golf Course, Youth Athletics, Trails, Historical Commission, Planning & Zoning, Annexations) –

Council Member Nix stated that Parks and Recreation would be hosting the annual Easter Egg Hunt on Saturday, March 26 at 10:00 am with the hunt beginning at 10:30 am. He continued that they were expecting a large crowd for the event. Council Member Nix also stated that the Planning and Zoning Board would meet on Thursday, March 24 at 6:00 pm regarding signage activities on Hwy 119. Mayor Cost noted that discussions would also include the proposed new development on Hwy 25 and parking ordinances. Council Member Nix stated that he had not received the agenda for the meeting and Mayor Cost stated that she would ensure he received a copy. Council Member Nix asked Council Member Woodham for any updates regarding the Trails Committee. Council Member Woodham provided an update regarding the Grant for creek bank restoration through Alabama Power. She stated that a meeting was being established with Susan Caplow's students and pertinent city employees for a presentation on what the University has accomplished for the project.

Council Member Nix called on Dwight Dellinger to provide a report for the Golf Course. Mr. Dellinger stated that in the month of February 448 rounds had been played which was an increase from last year. He continued that the month included 8 days with no play due to weather. He stated that on February 6th 58 people played and people were waiting for carts since currently 10 carts are out of service. Mayor Cost stated that she had spoken with City Clerk Herman Lehman who informed her that EZ-GO owed the city some repairs on carts however, the issue with carts will need to be addressed by the Council in next year's budget. Mr. Dellinger stated that 50% of revenue for the golf course is provided by cart rental. He continued that compliments of the greens and restrooms are being received. He noted that the UM Golf Team continues to support the course and plays often. He stated that a organization out of Clanton would be holding a tournament in April in which a car would be given away for a hole in one. He also stated that Middle School and High School matches were being hosted on the course.

Mayor Cost asked if the Council had received the update on the golf course from Mr. Lehman. They all agreed. Council Member Woodham asked for clarification on how many and what types of mowers are needed for the golf course. Clay Arnall explained that currently the bush hog was 11 years old and is welded together. The course requires different mowers for different areas of the property. He discussed that one mower is used for the greens, another for the rough areas, driving range, and front yard, and the requested mower would assist in mowing the fairways. He explained that six fairways were pure Bermuda grass, generations of wild grass in which a regular mower could not adequately cut the long grass blades as a bush hog mower handles the wild grass much better. Council Member Woodham asked about the tractor that was noted as needed. Mr. Arnall explained that the tractor would pull the bush hog. Council Member Woodham asked what was budgeted for golf course equipment. Ms. Kathryn Wright, HR Coordinator and Bookkeeper, stated that money was budgeted in the capital reserve account for the golf course. Council Member

Woodham asked Mr. Arnall how much a tractor would cost. Mr. Arnall responded about \$15,000. He continued that the machines are used all the time to maintain the course and grounds and the equipment is worn out and old. He stated that he pursued quotes for the tractor and the bush hog after discussions and recommendations by City Clerk Lehman as our current bush hog has stress cracks and is falling apart. He explained that 95 acres of grass was being cut and maintained each week. Council Member Nix noted that City Clerk Lehman's report seem to indicate that the cost of the equipment was covered. Ms. Wright noted that \$11,000 would be available from the capital reserve account and the remaining approximately \$2,000 would be available from the general fund account under the golf equipment line. Council Member Woodham asked if the funds being used were operating or capital revenue. Ms. Wright explained that funds were available in the budgeted amount in the line items designated for the golf department. Council Member Woodham confirmed that the funds were not operating but line items.

- o **Education, Arts & Outreach** (Schools, UM, Boys & Girls Club, Library, American Village, Sister City Commission, Artwalk, Middle School Grant) –

Council Member Gilbert asked Ms. Allie Williams to provide the Parnell Library report. It was presented as follows:

PARNELL MEMORIAL LIBRARY
MONTHLY REPORT
FEBRUARY 2016

CIRCULATION:	1541 items charged (Decreased by 58%)
COMPUTER USE:	592 users (Decreased by 7%)
STORYTIME/5:	53 (Decreased by 17%)
MOVIES/5:	275 people attended (Increased by 28%)
OTHER KIDS' PROGRAMS/3:	80
ESOL/4:	48

WEBSITE VISITS SINCE 2/22/16: 2,603

DEPOSITS:

2/5/16	\$1092.74
2/8/16	\$203.90
2/18/16	\$245.00
2/25/16	\$147.98
<hr/>	
	\$1689.62

- Pre-K Egg Hunt March 28 at 10:15 a.m.
- K-5 Egg Hunt March 24 at 3:30 p.m.
- We need candy donations
- We need Lego donations

Ms. Williams stated she had one correction to the report being that the Pre-K Egg Hunt would be held on March 23 not the 28th. She also noted that tutoring classes were going very well.

Council Member Gilbert reported that the Sister City Commission would be hosting exchange students from Echizen, Japan from March 18 – March 26 and host families had been finalized. The schedule of activities were being finalized and included visits to the American Village, Montevallo Middle School, and Montevallo High School, and UM athletic events. She stated that a meeting would be held on Tuesday, March 15 at 5:30 pm in which all host families would attend for final preparation. Council Member Gilbert also reported that the University of Montevallo would be hosting camps this summer for ACT preparation, Coding and Yoga. Anyone interested in these camps should contact Ms. Kelli Holmes. Council Member Gilbert noted that the middle school and high school spring sports were in full swing and that the elementary school would host a fine arts festival on March 24 from 5:00 – 7:00 pm. She also noted that Spring Break would be held for all educational institutions from March 28 – April 1.

- **Finance, Economic Development & Tourism** (Finance, MDCD, IDB, Chamber) –

Council Member Woodham noted that the Finance Committee had met on February 24th and discussed the mower requested by the golf course, the reimbursement for the Sister City Commission, and the purchase of the log cabin. She continued that currently the City was \$27,000 ahead on sales tax revenue and \$32,000 behind on business license revenue compared to last year.

However, second notices were being sent for business license purchases and issues with mailing had occurred. Council Member Woodham noted that the large bills presented included \$3,400 for cleaning services, \$4,000 for street lights and a \$4,300 gas bill. Council Member Woodham updated the Council on the MVP, Montevallo Project, Committee in which work was being conducted in order to submit an application to Main Street Alabama for designation as a Main Street Community. She also gave updates regarding the MDCD, stating that the work set for Shoal Creek Park had been delayed until May for the establishment of a parking area on the property. She continued that the Hotel/Dorm project was moving forward with the facility having capacity for 62 students, 15 suites, 29 hotel rooms, and conference rooms.

Mayor Cost thanked everyone for their reports and noted that she would entertain a motion to pay the bills as presented.

Council Member Nix made a motion to pay all bills as presented. Council Member Gilbert seconded the motion. ALL AYES. MOTION APPROVED.

Consent Agenda - NONE

New Business

- Proposal for Website Redesign

Mayor Cost stated that she would address all questions that were presented following the demonstration and she would recommend that a decision be delayed until all concerns were addressed and additional information was provided. Council Member Peterson stated that the company looked reputable and something has been needed for years and the website is the face of the organization. Mayor Cost stated that the city was lean on personnel and a better website to streamline process and make information more readily available to citizens and visitors would benefit staff. Council Member Nix asked whether it would be easy to add and update information on the website. Mayor Cost replied it was her understanding from Shelby County that yes, the format from this company was very user friendly and they offer 24 hour support. Council Member Nix asked whether there would be a link on the city's website to Shelby County's site for easy access to zoning maps. Mayor Cost responded yes, any link we would like to include could be easily added. Council Member Woodham added that it is possible as we are currently linking to the Water Board. Mayor Cost stated that the new website would allow for all departments to be under one platform as Park and Recreation has a separate webpage that is linked to our site, however, the new website would allow more consistency and uniformity. Mayor Cost asked that the issue be placed on the next meeting agenda after questions had been addressed and City Clerk Lehman could address questions regarding budget implications.

- Leaders of Tomorrow

Mayor Cost recognized the Leaders of Tomorrow and asked whether they would like to make comments before they proceed to the front to have their photo taken with

the Council. Coach Taylor stated the LOT organization was in its 16th year at Montevallo Middle School as it was established in 2000. He stated that the group consisted of all Council and City departments being represented within the group with 15 total members. He stated that LOT would host their Mock City Council Meeting on Wednesday, March 23 at 9:30 in which the Council members would hear from each city department in regards to why they should receive funding for their particular proposal.

- Approval of Proclamation for Mayor's Day of Recognition for National Service

Mayor Cost stated that April 5th would be designated as a day of recognition for volunteer service. She continued that although proclamations did not require Council vote, she wanted the Council to be aware that plans were being established to recognize the wonderful volunteers that assist in making Montevallo a great place. Communication regarding final plans and activities would be provided. The proclamation reads as follows:

PROCLAMATION

WHEREAS, service to others is a hallmark of the American character and central to how we meet our challenges; and

WHEREAS, the nation's mayors are increasingly turning to national service and volunteerism as a cost-effective strategy to meet city needs; and

WHEREAS, AmeriCorps and Senior Corps address the most pressing challenges facing our cities and nation, from educating students for the jobs of the 21st century and supporting veterans and military families to preserving the environment and helping communities recover from natural disasters; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities, and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, national service participants serve in more than 70,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve with, both through their direct service and by recruiting and managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, AmeriCorps members and Senior Corps volunteers demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with mayors nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, City of Service, and mayors across the country to recognize the impact of service on the Mayors Day of Recognition for National Service on April 5, 2016.

THEREFORE, BE IT RESOLVED that I, *Hollie C. Cost, Mayor of Montevallo*, do hereby proclaim April 5, 2016, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our city and thank those who serve; and to find ways to give back to their communities.

Signed on this the 5th day of April, 2016

Hollie C. Cost, Mayor of Montevallo

Old Business

- Demolition Bid Award - 613 Shelby St.

Mayor Cost stated that the Council was awaiting documentation from Ms. Seaman regarding the property. She asked Chief Littleton for any updates regarding the documents. Chief Littleton stated that he was unsure and would need to speak with Officer Holloway who was overseeing the project. Mayor Cost noted that before the item could be removed from the agenda, the Council would need to see a timeline of construction for property. The Mayor asked that Officer Holloway provide a report on the issue at the next meeting.

- Approval of Purchase of Bush Hog Mower from TopLine for Golf Course - \$13,292

Council Member Woodham asked that a long-term multiple year budget for the golf course be provided. She stated that it was important to look at long term due to the very limited capital budget and a lot of money had been spent on upgrades and equipment for the golf course. Mayor Cost stated that the golf course should break even this year. She also stated that she would ask that the long-term multiple year budget be provided to the Council by the first meeting in April. She stated that assistance from City Clerk Lehman was needed in providing the information. The Mayor asked whether the Council would make a motion for the purchase of the bush hog mower presented as follows:

TopLine Equipment of AL, LLC

780 Walnut Street
Centreville, AL 35042

Phone: 205-926-9606
Fax: 205-926-7206

To: Montevallo Golf Club
Attn: Clay Arnall
RE: TD1100 Quote

Model	Description	Details	Price
TD1100	11' Cutting Width;	Anti-scalp rollers	\$13,292.00
Quote Total:			\$13,292.00

Quote includes delivery and set up.

Quote prices are valid for 30 days

Thank you,



Billy Thompson

Council Member Nix made a motion to purchase the Bush Hog Mower from TopLine as presented. Council Member Peterson seconded the motion. ALL AYES. MOTION APPROVED.

Mr. Arnall thanked the Council and stated that he would contact the vendor and inquired about payment for the equipment. Mayor Cost stated that once an invoice was submitted to accounts payable and delivery is confirmed a check for payment would be provided.

- Food Truck Ordinance

Mayor Cost stated that the vote on the ordinance would need to be delayed due to the need to add additional language to the document as well as editing the business license ordinance which is impacted by the addition of food trucks in the city. Mayor Cost explained that staff had been out with health issues and the language had not been finalized.

- Amendment of the Business License Ordinance

Mayor Cost discussed this issue in conjunction with the Food Truck Ordinance. The ordinance will be delayed as explained earlier.

- Approval for Reimbursement to the Sister City Commission

Mayor Cost stated that the Sister City Commission was asking for reimbursement for expenses incurred during the October visit as it more directly related to city business. Mayor Cost asked Ms. Wright to explain how the reimbursement would be funded. Ms. Wright explained that the funds would be provided out of the funds budgeted for Council training/travel/seminars. Currently, \$3,000 had been budgeted for the Council. Ms. Wright explained that other avenues and funds were reviewed but following discussions the cleanest and most appropriate funding could be provided from the Council training account. Ms. Wright continued that the reimbursement would be a total of \$1700 which would leave a remainder of \$1300 in the account. Mayor Cost stated that the reimbursement was a one-time issue and the visit was directly related to the opening of City Hall, the Mayor's Breakfast, and Founders' Day activities.

Council Member Goldsmith made a motion to reimburse the Sister City Commission in the amount of \$1,700 from the Council's training/travel/seminars account as discussed. Council Member Peterson seconded the motion. ALL AYES. MOTION APPROVED.

Mayor Cost asked that Ms. Wright ensure that a check is written to the Sister City Commission as soon as possible.

- Proposed Engineering Services for Mahler House

Mayor Cost stated that Lowell Christy was approached about providing the engineering services, however, her company cannot complete the work in a timely manner due to their current work load. Mayor Cost continued that Shelby County had made recommendations for another company, however, she was concerned with waiting any longer as the house was deteriorating and was need of urgent repair. Mayor Cost stated that approximately \$15,000 was available in the insurance account to secure services. Council Member Nix asked where the funding would come from down the road following the report from the engineers. Mayor Cost explained that the Shoal Creek Park Board would hold 501 – 3C status and could obtain funding in various ways. Mayor Cost continued that Ms. Mahler had given the City permission to sell property in order to obtain funding to save the house, she expressed that she would not like to see that happen however, it is an option if needed. Council Member Nix asked for clarification that the previous bid received was approximately \$6,000. Mayor Cost agreed that was her recollection. Council Member Nix asked if it would be sufficient to approve up to \$7,000 to secure engineering services from Turner Batson. Mayor Cost agreed that it would be sufficient.

Council Member Nix made a motion to allocate up to \$7,000 to secure engineering services from Turner Batson for the Mahler House. Council Member Peterson seconded the motion. ALL AYES. MOTION APPROVED.

Council Member Nix asked for clarification that the funding would be allocated from the insurance line. Ms. Wright explained that the insurance reimbursement was being held in a separate account. Mayor Cost stated the Mahler House and property was a beautiful place and the house needed to be taken care of as a city treasure.

Board Appointments

- Park Board

Mayor Cost stated that two individuals had expressed interest in appointment to the Park Board. Names and information had been forwarded to the Park Board to make a recommendation to the Council for appointment. Council Member Nix asked for the information to also be sent to him for review. Mayor Cost agreed to have the information provided.

- Abatement Board

Mayor Cost explained that only two members of the Abatement Board were present at meetings and appointments need to be made to the board to ensure adequate participation. The Board would like to recommend 6 houses for abatement, two of which were burned and four of which that are owned by the State. Mayor Cost asked that each Council member contact their appointees and encourage participation or determine need for new appointments. Council Member Goldsmith asked that each Council member receive information about their current appointments to the Board. Council Member Nix asked who the Board coordinates with at the City. Mayor Cost stated that Officer Holloway with Code Enforcement

worked with the Abatement Board to make recommendations to the Council and any information regarding appointees could be forwarded to Chief Littleton who could direct you to Officer Holloway. Council Member Woodham asked who the chair of the board was. Mayor Cost stated that it was her understanding that there currently was no chair.

Other Business - NONE

Citizen Participation

Mayor Cost asked if any citizens would like to address the Council.

Janie Gray, LOT member and resident of Indian Highlands, stood and stated that she had looked at our current website and she would like to see the site improved. She stated that she had noticed in her brief review that links on the court page overlapped and did not work properly. Mayor Cost thanked Ms. Gray for her comments and being observant. She also mentioned to Ms. Gray that the City is happy to have youth volunteers and would like to invite her to continue to review the website and provide recommendations in regards to the youth perspective.

H.G. McGaughy, resident of Salem Road, asked for an update on the revitalization project. Mayor Cost explained that the city is ready to bid, however, she is working with one citizen/business for a temporary easement agreement. The project is halted until the easement issue is resolved. If the agreement is signed within the next week, the work could begin in June. If a resolution cannot be determined, the work would likely not begin until September. Mr. McGaughy asked how the city would proceed if the agreement is not signed. Mayor Cost explained that the city would have to take legal action to secure temporary easement rights to proceed with the drainage project through condemnation. The Mayor stated that no one wants to take legal action and hopes a resolution can be obtained. Mr. McGaughy asked how one man can stop the entire project. Mayor Cost stated that it only delays the process. Mr. McGaughy also asked about Oak Street being paved in 2016. Council Member Woodham stated that the paving project would be delayed due to the hotel project. Mayor Cost stated that paving is usually accomplished in the summer, however, with the hotel project moving forward it would not be feasible to pave the street during construction.

Bill Glosson, resident in Arden, stated that at the last Council meeting there was a lot of discussion regarding the log cabin that was discovered and he requested an update of the situation. Mayor Cost stated that the city did obtain all logs which were tagged and stored appropriately. The logs will be used for construction at the Mahler property and ideas for use of the logs are being discussed. The Mayor explained that it was important to preserve the history of Montevallo through the structure.

Coach Taylor, Montevallo Middle School, thanked the Council and City employees for the support provided to the LOT.

Mayor Cost thanked all citizens for their comments. She then stated that she would entertain a motion to adjourn.

Adjourn

Council Member Nix made a motion to adjourn the meeting. Council Member Goldsmith seconded the motion. ALL AYES. MOTION APPROVED. THE MEETING ADJOURNED AT 7:07 p.m.

SUBMITTED BY:

Sarah E. Hogan
Acting City Clerk