

MINUTES
Montevallo City Council Work Session
June 27, 2016
5:30 p.m. at City Hall

Mayor Hollie Cost, Council Member Willie Goldsmith, Council Member Rusty Nix and Council Member Dee Woodham were in attendance. Council Members Jason Peterson and Sharon Gilbert were absent.

Mayor Cost called the Work Session to order at 5:30.

Police Chief Jeremey Littleton presented the following:

	January-16	February-16	March-16	April-16	May-16	June-16	July-16	August-16	September-16	October-16	November-16	December-16	Total
Total Cases	85	90	97	129	115	65							581
Criminal Cases	30	26	35	32	40	37							200
Non-Criminal	10	8	20	18	18	15							89
Traffic Accidents	18	12	13	18	17	6							84
Traffic Citations	167	168	168	167	153	98							921
DUI Arrests	3	2	0	2	3	0							10
Public Intox Arr	0	0	1	1	4	2							8
Alias Arrests	6	9	8	10	14	10							57
Juvenile Arrests	0	1	0	0	0	0							1
Misd Arrests	3	12	13	12	5	11							56
Felony Arrests	2	2	3	7	2	3							19
Drug Related	7	5	8	9	2	3							34
Total Arrest	17	31	33	48	30	26							185
Auto Thefts	0	0	0	0	0	1							1
Burglaries	2	2	0	2	3	1							10
Auto Recoveries	0	0	0	0	0	1							1
Auto Burglaries	2	3	3	2	1	0							11
Criminal Mischief	3	3	8	4	6	2							26
DV. Related	5	9	11	16	12	7							60
Assaults	0	2	0	0	3	4							9
Fraud/Forgery	5	2	3	1	2	1							14
Harass / Reck	6	7	6	5	8	7							39
Misc. Offenses	9	5	5	0	11	7							37
Robberies	0	0	1	0	2	1							4
Thefts / Attempts	2	9	4	7	9	8							39
Suicide Attempts	1	1	0	2	0	0							4
Suicides	0	0	0	0	0	0							0
Deaths	1	2	1	0	1	1							6



Montevallo Police Department Code Enforcement Activity Report

Date:
06/27/2016

Inspection Period
06/13/2016

Inspection Period
06/27/2016

Inoperable Vehicle Inspections:

Inspected:
3

Pending:
13+

Closed:
0

Animal Complaint Inspections:

Inspected:
1

Pending:
0

Closed:
1

Abandoned Building Inspections:

Inspected:
0

Pending:
37

Closed:
0

Property Inspections:

Inspected:
3

Pending:
6

Closed:
3

Miscellaneous Complaints:

Inspected:
0

Pending:
0

Closed:
0

Inspected:
7

Total Inspections this Period:
7

Total Inspections Year to Date:
110



Montevallo Police Department Code Enforcement Activity Report

Inspections this Period:

Complaint about bank owned vacant lots in Heritage Trace.

Animal abuse of dog complaint on Ashville Road.

Complaint of Tall Grass at old 3d Dogs

Inoperable Vehicles on New Hope Drive (3). Letters Mailed to Owners.

Complaint of overgrown lot on Commerce Street.

Inspections Pending Continued from Last Period:

Heritage Trace overgrown lots. Lots cut by city. Lien process underway.

Debris Under carport on Brookhill. Spoke to owner and he is working to remove debris. Home on Moody Street still being repaired.

Tall Grass on Tecumseh Street. Letter Mailed and home owner spoken too.

Multiple (10+) vehicles and uncut lot on Hwy 203. Letter Mailed to Owner

Complaint about vacant lot on Graham St. Letter Mailed

Vehicles on Dauphin Street. (3) Letters Mailed to Owners

Henke property logs on property. Was spoken to and working to remove them

Two structures on Hwy 119 that are overgrown.

Cases Closed this Period:

Animal complaint on Ashville Road. Dog has seen vet and is cared for.

Tall Grass commplaint for 24 New Hope Drive. Cut by owner.

Trash streetside and tall grass on Shoal Creek Circle. Homeowner advsied bank foreclosed. Grass cut and trash removed.

Complaint of Tall Grass at old 3d Dogs. Grass was cut.

Other Comments:

The Abatement Board is moving ahead with the newly Selected Structures. Community input has been positive and supportive.

Fire Chief Bill Reid reported that they are staying busy but there was nothing unusual to report. He noted they expect to be responding to a lot of heat related calls in the coming days. He advised everyone to try to stay cool.

Kirk Hamby, Director of Public Works, reported the storm the previous Friday night cause a significant amount of tree damage. He said his crews had most everything cleaned up by the following Thursday. However, he said they are still cleaning up debris being pulled to the street by citizens cleaning up their yards. He noted that on the night of the storm Middle Street was blocked for 4 ½ hours.

Shane Baugh, Director of Parks and Recreation, reported that they stayed busy with baseball tournaments over the past two weeks. Three teams stayed overnight in area motels. These tournaments were an unexpected bonus to us as far as revenue goes. He mentioned that UM also hosted the State Track Tournament at their new facility.

Mr. Baugh informed the council that a piece of playground equipment has a damaged weld that is very sharp and dangerous. He said it will cost approximately \$620 to replace the piece. He said the chains on the swing sets also need to be replaced. He is getting additional quotes on the chains. In the meantime, he asked the council to approve funding for the replacement of the broken equipment.

Otherwise, he reported that our fields are in very good shape this year. As a result, he said we have received a lot of compliments.

The City Clerk reported that the Golf Course is looking better and that activity seems to be picking up.

Mayor Cost said it appears that our chance to receive a Trail Grant for Shoal Creek Park is looking good. She said it is important for us to have a restroom facility at the park.

Council Member Nix asked if we were planning to build a bridge over the creek at the park. Mayor Cost agreed that we need one. However, she said we will need to develop another funding source for the bridge.

Council Member Nix noted that there is a request under New Business on the Agenda for funding of a match for another archeological survey at Shoal Creek Park.

Mayor Cost informed the council that she has been working with our Development Services team at Shelby County develop a guide to help existing or potential business owners more easily navigated the building permit and license process. After the guide is complete, we intend to meet with local business, property owners and real estate professionals to inform them of the steps they should take when making improvements to their property, etc.

Council Member Woodham reminded everyone about the youth theater camp coming up at the library. She also reminded everyone there will be a Finance Committee meeting Wednesday at 4:30 p.m. She then noted some of the large bills in the packets, including \$8,000 for our auditors. She also reminded everyone about the Farmers Market Monday night's from 3-6.

Council Member Woodham also informed the audience that the City of Montevallo has been accepted into the Main Street Alabama program.

Council Member Woodham noted that the MDCD met earlier that afternoon. She said that UM and Shelby County have decided not to move forward on the Hotel / Dorm project. The Main Street Revitalization Project is now scheduled to be let in September. They should start construction approximately two months after that. She cautioned that the project's cost estimate have increased by \$200,000 or more. They won't know for certain until the bids are opened. She said the MDCD Board has set aside its unobligated funds to cover any potential cost overruns.

Council Member Nix asked how much money she thought we would need. Council Member Woodham explained that currently our portion of the project is around \$700,000.

Council Member Woodham explained that the likelihood of cost overruns is one reason she cannot support spending money on the sidewalk improvements at this time.

Mayor Cost reviewed the items under New Business:

Designating "No Left Turn" off of Bloch St onto Main St – The Mayor noted this solution was recommended at the last meeting. She said it seems to be our best option. Council Member Nix agreed, noting this would address the issue of the potential safety hazard.

State Bicentennial Resolution – The Mayor said she is meeting with representatives from the State Bicentennial Commission on Wednesday. She said Herschel Hale has agreed to chair our local committee.

Award low bid of \$9,000 for HVAC System for Recycling Center to be paid from State Capital Improvement Fund – Mayor Cost explained that the HVAC unit at the Recycling Center needs to be replaced. She reminded everyone that Alabama Power has allowed us to use the building for our Recycling Center and other purposes. In fact, the council has agreed to allow the Montevallo Arts Council to utilize the offices at the Center. However, they cannot use it without adequate heat or air conditioning.

Council Member Nix asked if we currently use the warehouse space. Mr. Hamby explained that we do,

Council Member Woodham said she had concerns about spending money on this for the same reasons she noted regarding the sidewalks.

Award Sole Source Bid of \$50,000 +/- to Precision Concrete Cutting to be paid from State Capital Improvement Fund – The City Clerk explained the reason the City needs to address the problem with our sidewalks; 1) We are required to do this at some point in the near future because of federal ADA and other guidelines; and 2) To avoid a potential lawsuit, noting that we already had one resident who tripped on one of the uneven sidewalks and was injured. This company can address the problem for far less money than it would cost to replace the sidewalks. Their technology is “sole source” so we do not have to bid their services.

Ordinance Authorizing Transfer of Real Property on Hwy 119 at MMS to State of Alabama – Mayor Cost explained that this request is to transfer the small section of land along 119 in front of Dailey Park to ALDOT to allow for the new Middle School turn lane.

The Mayor also informed the council that she met with Bill Justice and he is finalizing all of the Middle School related agreements.

FY16 CLG Grant for Archeology – Perry Hall, \$4,600 Matching Requirement – Janice Seaman, Chairperson of the Historical Commission, explained that the benefit of this new survey will be to provide us with a more in-depth, broader survey of the possible archeological resources at the site.

**Montevallo City Council Meeting
June 27, 2016
5:30 p.m. at City Hall**

Mayor Hollie Cost, Council Member Willie Goldsmith, Council Member Rusty Nix and Council Member Dee Woodham were in attendance. Council Members Jason Peterson and Sharon Gilbert were absent.

Pledge of Allegiance

Meeting Call to Order – Mayor Cost called the meeting to order at 6:02 p.m.

Approval and/or corrections of the minutes – 6/13/16 – Council Member Goldsmith made a motion to approve the Minutes from June 13, 2016 as presented. Council Member Nix seconded. Council Member Woodham abstained. ALL OTHERS VOTED AYE . . . MOTION APPROVED.

Student Recognitions / Awards (None Scheduled)

Opportunities for citizens to speak to the Council:

Steve Gilbert, Director of the Montevallo Chamber of Commerce, reminded everyone to attend the Farmers Market every Monday night this summer – except July 4th. He said we have a lot more vendors and selection this year.

Committee Reports and Consideration of Bills:

Public Health & Safety (Police, Fire, Code Enforcement, Housing Abatement)– Discussed earlier.

Sustainability (Streets & Sanitation, Recycling, Arbor & Beautification, ValloCycle, Environmental Preservation Initiatives) – Discussed earlier.

Recreation, Preservation and Community Development (Parks & recreation, Golf Course, Youth Athletics, Trails, Historical Commission, Planning & Zoning, Annexations) – Discussed earlier.

Education, Arts & Outreach (Schools, UM, Boys & Girls Club, Library, American Village, Sister City Commission, Artwalk, Middle School Grant) – Discussed earlier.

Finance, Economic Development & Tourism (Finance, MDCD, IDB, Chamber) – Discussed earlier.

Council Member Nix made a motion to approve payment of the bills. Council Member Goldsmith seconded. ALL AYES . . . MOTION APPROVED.

Consent Agenda: NONE

New Business

Designating “No Left Turn” off of Bloch St onto Main St. – Council Member Nix made a motion to approve the designation. Council Member Goldsmith seconded. ALL AYES . . . MOTION APPROVED. As also discussed, Mayor Cost noted we will leave up the mirror and Mr. Hamby will order and install the sign ASAP.

State Bicentennial Resolution – Council Member Goldsmith made a motion to authorize the Bicentennial Resolution. Council Member Woodham seconded. ALL AYES . . . MOTION APPROVED.

RESOLUTION _____

**RESOLUTION ENDORSING AND SUPPORTING THE EFFORTS OF THE
ALABAMA BICENTENNIAL COMMISSION IN MONTEVALLO, ALABAMA**

WHEREAS, the United States Congress created the Alabama Territory from the eastern half of the Mississippi Territory on March 3, 1817; and,

WHEREAS, by 1819, the birth and growth of cities, towns, and communities in the Alabama Territory ensured that the population of the Territory had developed sufficiently to achieve the minimum number of inhabitants required by Congress to qualify for Statehood; and,

WHEREAS, the United States Congress and President James Monroe approved Statehood for the Alabama Territory on December 14, 1819 making it the nation's 22nd state; and,

WHEREAS, the Alabama Legislature approved a resolution in 2013 establishing the Alabama Bicentennial Commission to mark the 200th anniversary of Statehood; and,

WHEREAS, constitutional officers and other officials appointed Commission members to organize and execute a Bicentennial celebration intended to improve the education and understanding of all Alabamians and visitors regarding the state's history and heritage; and to create and promote lasting initiatives designed to benefit the State and its citizens; and,

WHEREAS, the bicentennial period of reflection and commemoration, 2017 to 2019, has been divided into three thematic years to acknowledge distinctly: the environment, both natural and constructed, including especially the cities, towns, and communities which compose the State; the people, regardless of race, culture, or background; and the history, both ancient and recent, of the State of Alabama; and,

WHEREAS, commemorations and celebrations will enable an encourage Alabamians of all ages and backgrounds, as well as visitors from around the United States and beyond, to experience Alabama's rich and diverse cultural, historic, and natural resources, thereby stimulating the economy of Alabama through local economic growth; and,

WHEREAS, full participation and contributory efforts by the localities of the State through their various councils, committees, and congregations are paramount to the success of this historic endeavor; and,

WHEREAS, participation in Alabama's Bicentennial is a unique opportunity to celebrate and uplift the state during a very specific historical milestone; and

WHEREAS, the Montevallo community was established in 1817 and the City plans to celebrate its Bicentennial in 2017;

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the Mayor and Council of Montevallo, Alabama that by this action, they do endorse the efforts of the Alabama Bicentennial Commission and hereby resolve to aid the Alabama Bicentennial Commission in promoting, planning, and executing the Commission's historic, educational, celebratory, and cultural initiatives by forming Community Celebration Committee to support the Statewide and local observances and celebrations of the Bicentennial of the State of Alabama.

ADOPTED AND APPROVED THIS 27TH DAY OF JUNE, 2016.



MAYOR HOLLIE C. COST, Ph.D.

ATTEST:

CITY CLERK HERMAN LEHMAN

Mayor Cost reminded everyone that our meeting with the State Commission is Wednesday at 10 a.m.

Award low bid of \$9,000 for HVAC System for Recycling Center to be paid from State Capital Improvement Fund – Suzanne Hurst, President of the Arts Council, explained the need for the new HVAC system. She said that even though they have spent several thousand dollars painting, fixing the plumbing and making other improvements to the building, they cannot use it without heat or air. Once they have the air conditioning replaced, they can use the facility for mural camp, art classes and other city-related functions.

Council Member Nix asked if the city pays all of the utility bills at the center. Mr. Gilbert explained that in the Art Council's original discussions with the City the Art Council was willing to pay any increase in cost over the current base-line. Ms. Hurst said they would still be willing to do that once they are up and running.

Mr. Nix expressed concern that the facility might be used for some folks to make a profit. Mr. Gilbert explained that profits would go to the Art Council and be put back into the building and programs. Mayor Cost said it would operate much the same way as the Boys & Girls Club and other City owned facilities do which are "leased" to third parties. Council Member Woodham suggested we draft an MOA which outlines the agreement.

Council Member Nix said he felt the HVAC needed to be repaired regardless.

Mayor Cost said she would work with the Art Council to draft an MOA.

Council Member Nix made a motion to approve the installation of a new HVAC unit at the Recycling Center for the low bid of \$9,000 to be paid from State Capital Improvement Fund. Council Member Goldsmith seconded. ALL AYES . . . MOTION APPROVED.

Award Sole Source Bid of \$50,000 +/- to Precision Concrete Cutting to be paid from State Capital Improvement Fund - Mayor Cost noted that these repairs are a necessity

and will have to be done sooner or later. Council Member Nix suggested the item remain on the Agenda for the next meeting so that all the Council could consider the recommendation. The Mayor agreed that the item would be held over to the next meeting.

Ordinance Authorizing Transfer of Real Property on Hwy 119 at MMS to State of Alabama –

Council Member Woodham made a motion to suspend the rules and leave the regular order of business to consider the Ordinance Transferring property on Hwy 119 to ALDOT. Council Member Nix seconded. Mayor Cost, Council Member Goldsmith, Council Member Nix and Council Member Woodham VOTED AYE . . . NONE OPPOSED . . . MOTION APPROVED.

Council Member Woodham made a motion to approve the Ordinance Transferring property on Hwy 119 to ALDOT. Council Member Nix seconded. Mayor Cost, Council Member Goldsmith, Council Member Nix and Council Member Woodham VOTED AYE . . . NONE OPPOSED . . . MOTION APPROVED.

ORDINANCE NO. 06272016-300

AN ORDINANCE APPROVING THE TRANSFER OF REAL PROPERTY

WHEREAS, the State of Alabama through its Department of Transportation is making improvements to Alabama Highway 119 in front of Montevallo Middle School, a school facility located within the corporate limits of the City of Montevallo which is attended by residents of the City; and

WHEREAS, the State has determined that certain real property owned by the City is needed for the Alabama Highway 119 project and has requested that the City transfer the real property to the State of Alabama; and

WHEREAS, the City Council has determined that the real property requested by the State of Alabama is not needed for public or municipal purposes by the City, and that the improvements being made to Alabama Highway 119 are sufficient consideration for the transfer of the real property to the Board;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MONTEVALLO, ALABAMA, AS FOLLOWS:

Section 1. It is hereby established and declared that the following described real property of the City of Montevallo, Alabama, is no longer needed for public or municipal purposes by the City:

A part of the SE 1/4 of NE 1/4, Fractional Section 4, Township 24 North, Range 12 East, said parcel being a portion of Lots 4, 5, & 6, Reynold's Addition to South Montevallo as recorded in Map Book 3, Page 41 in the Office of the Judge of Probate Shelby County, Alabama and being more fully described as follows:

Commence at a found 1 inch rebar marking the Northwest corner of the East 1/2 of the Northeast 1/4 of Fractional Section 4, Township 24 North, Range 12 East; thence run South 00 degrees 14 minutes 52 seconds West along the West line of said 1/4 Section line for a distance of 841.21 feet to a found capped rebar stamped PERC; thence run South 89 degrees 53 minutes 58 seconds East for a distance of 1101.53 feet to a point on the existing Westernmost Right of Way of Alabama Highway 119 (also known as Selma Road), said point lying 30.2 feet more or less left of project centerline station 17+55.75; thence run South 00 degrees 13 minutes 40 seconds East along the West line of said Alabama Highway 119 Right of Way for a distance of 216.62 feet to a found 1/2 inch rebar, said point being the POINT OF BEGINNING of the tract of land herein described, said point lying 27.1 feet more or less to the left of project centerline at station 15+39.40; thence run North 88 degrees 59 minutes 40 seconds West along the North line of Lot 4 of said subdivision for a distance of 10.00 feet, said point lying 37.1 feet to the left of station 15+39.40; thence run South 01 degrees 37 minutes 55 seconds West along the proposed Right of Way of Alabama Highway 119 for a distance of 142.77 feet to a set 5/8 inch capped rebar stamped CA-560LS, said point lying 39.5 feet to the left of station 13+96.39; thence run South 46 degrees 37 minutes 55 seconds West along the proposed Right of Way of Alabama Highway 119 for a distance of 10.35 feet to a capped rebar stamped CA-560LS, said point lying 46.9 feet to the left of station 13+89.04; thence run South 88 degrees 59 minutes 35 seconds East along the proposed Right of Way of Alabama Highway 119 for a distance of 17.32 feet to a point lying on the existing Right of Way of Alabama Highway 119, said point lying 29.5 feet to the left of station 13+89.04; thence run north 01 degree 37 minutes 55 seconds East along the existing said Right of Way of Alabama Highway 119, and along the East line of Lots 4 - 6 of said subdivision for a distance of 150.01 feet to the POINT OF BEGINNING. Said parcel contains 1,527 square feet or 0.04 Acres more or less.

Section 2. Pursuant to the authority granted by § 11-47-20, Code of Alabama 1975, the mayor and the city clerk are hereby authorized and directed to execute a warranty deed conveying said real property to the State of Alabama.

Section 3. This Ordinance shall become effective upon its passage and publication or posting as required by law

ADOPTED AND APPROVED THIS 27th DAY OF JULY, 2016.

Attest:

City Clerk

Mayor, City of Montevallo, Alabama

Council Member Woodham made a motion to return to the regular order of business. Council Member Nix seconded. Mayor Cost, Council Member Goldsmith, Council Member Nix and Council Member Woodham VOTED AYE . . . NONE OPPOSED . . . MOTION APPROVED.

FY16 CLG Grant for Archeology – Perry Hall, \$4,600 Matching Requirement – Janice Seaman commented that so much has yet to be determined regarding the long-term use of Perry Hall. She suggested the Historical Commission may be able to help care for the house.

Council Member Nix made a motion to approve the grant for a second Archeological Study at Shoal Creek Park with \$4,600 in matching funds coming from the Perry Hall Account. Council Member Woodham seconded. Mayor Cost voted NAY. ALL OTHERS VOTED AYE . . .MOTION APPROVED.

Herman Lehman

From: Shell, Mary <Mary.Shell@ahc.alabama.gov>
Sent: Friday, June 17, 2016 11:48 AM
To: Herman Lehman
Cc: Sipes, Eric; Janice Seaman
Subject: FY16 CLG grant for archaeology at Perry Hall
Attachments: Montevallo archaeology scope.docx

Hi Herman,

I need to get a schedule and scope of work and reimbursements for the plan to fund this project with FY16 CLG grant. I am working with a \$7000 grant share and we will want a 40% local match of \$4600. Eric Sipes is archaeologist on staff helping us with the scope. We did delete the requirement for ground penetrating radar at the site to try to keep bids down by deleting the need for that technology. Let me know if you have any concerns or see anything we might need to amend.

Thank you,
Mary

Mary Mason Shell
Preservation Planner/CLG Coordinator
Historic Preservation Division
Alabama Historical Commission
468 South Perry Street
Montgomery, AL 36104
Voice: (334) 230-2643
Mary.Shell@preserveala.org

Celebrate 50 Years of Women: Our Legacy, Our Future



Alabama Historical Commission

The City of Montevallo has received grant funding to hire a qualified professional archaeologist to conduct Phase 1b Archaeological Investigations for the proposed Shoal Creek Park property (formerly, the Mahler Property) in Shelby County, Alabama. The project expands on an earlier Phase 1 archaeological survey previously conducted at the tract (see Thompson et al. 2015), with the specific intent of locating former historic structures and/or intact cultural features located within the park development area. The goal of this project is to help guide the future development of park to avoid archaeologically sensitive areas and/or to define areas that require further testing to determine National Register of Historic Places (NRHP) eligibility. The Phase 1B archaeological survey will follow the guidelines of the Alabama Historical Commission.

B. PROJECT TEAM REQUIREMENTS & QUALIFICATIONS

Competitive Procurement of a Qualified Professional Archaeologist

The City of Montevallo will hire a professional archaeologist in accordance with the federal competitive procurement requirements of this grant agreement. The qualifications of the archaeologist shall meet the following Professional Qualification Guidelines for this project. The Secretary of Interior's Professional Qualification Standards (Historic Preservation) as defined by the National Park Service for archaeologists are as follows:

The minimal professional qualifications in archaeology are a graduate degree in archaeology, anthropology, or a closely related field, plus:

1. At least one year of full-time professional experience or equivalent specialized training in archaeological research, administration, or management.
2. At least four months of supervised field and analytic experience in general North American archaeology; and
3. Demonstrated ability to carry research to completion.

In addition to these minimum qualifications, a professional in prehistoric archaeology shall have at least one year of full-time professional experience at a supervisory level in the study of archaeological resources of the prehistoric period. A professional in historic archaeology shall have at least one year of full-time professional experience at a supervisory level in the study of archaeological resources of the historic period. Documentation (in the form of official graduate transcripts and/or a curriculum vitae) should be submitted to the State.

Schedule and Scope of Work

June 31, 2016 – September 30, 2016

In consultation with AHC, the city and Montevallo Historic Preservation Commission will provide RFP to qualified consultants and evaluate proposals with rating system. City of

Montevallo will contract with selected consultant and allow AHC to review contract before finalizing.

Task 1: Develop Historical Context of the Shoal Creek Property

The contractor will develop an in-depth historical context of the proposed Shoal Creek Park Property (formerly, the Mahler Property, and also known as ‘Perry Hall’). The historic context should be focused on relocating former structures and/or cultural features on the property. Previous research has indicated the possibility of slave quarters that stood until the early twentieth century; as well as ‘large barns for work animals and storage of machinery and produce;’ a dam and millrace on Shoal Creek with an associated saw mill, cotton gin, and woodworking shop, and horse-powered mills for processing syrup and sugar (De Shazo 1973). It should also be noted that an early church, the ‘Shoal Creek Baptist Church’, was formerly located in the vicinity of Perry Hall and Shoal Creek (Lovett 2014). The historic context will include a review of all previous historical research conducted by and for the City of Montevallo, including the study in 2015 by David Schneider, as well as any other relevant published and unpublished sources of information (e.g., Government Land Office Records, Shelby County tax records, plats, aerial photographs, family diaries, genealogical resources, internet resources etc.), and interviews with local informants and previous property owners/residents.

It should be noted that the historic context is not intended to be a general cultural history of the region. **The Consultant should not include “boiler-plate” descriptions of the environment, prehistoric cultural sequence, or historical chronology unless they directly contribute to an interpretation of the research design or survey results.** Rather, the specific goal of the historic context is to guide the subsequent archaeological field investigations at the property (see below).

Reimbursement Amount: \$2000

October 1, 2016-December 31, 2016

Task 2: Conduct Phase 1b Archeological Field Investigations

Contractor will conduct Phase 1b archaeological field investigations with the specific goal of relocating former structures and/or cultural features associated with the historic occupations of the Shoal Creek Park Property, otherwise known as Perry Hall plantation. These investigations should be informed by the previous Phase 1a Archaeological Survey conducted under contract for the City of Montevallo (see Thompson et al. 2015), and specifically guided by the Historic Context developed as part of Task 1. It is highly recommended that the contractor consult with the Alabama Historical Commission (AHC) prior to commencement of the Phase 1B field investigations.

As noted previously, there is the potential for former slave quarters, barns, outbuildings (e.g., smokehouse, kitchen, privies), wells/cisterns, intact remnants of landscaping, as well as a dam and mill race, and a former church to be located within the Proposed Shoal Creek Park

boundaries. The Phase 1b Archaeological investigations should be specifically tailored to locate the potential types of features/former structures suggested by the historical context. However, given the high potential for intact cultural features near the standing plantation house and the goals of the study, **fieldwork must include an investigation of the yard area immediately surrounding Perry Hall**. It should be noted that a metal detector survey may prove useful in relocating nail clouds surrounding former structures that do not typically have a dense surrounding artifact scatters (i.e., outhouses, agricultural barns, and churches).

During the field investigations, artifacts should be collected according to a defined sampling strategy.

All artifacts must be bagged and labeled by separate provenience.

Survey recording must meet minimum professional standards. Daily field notes must be kept by the testing team, and they must record all survey activities and observations. Each subsurface test must be designated with a distinguishing field number and its location accurately plotted. Given the goals of the field investigations, the use of a sub-meter Global Positioning System (GPS) is preferred for providing precise location coordinates. The soil strata found in each subsurface test must be described in field notes in terms of thickness, depth from surface, and soil type, along with descriptions of kinds and quantities of artifacts found (if any) and the maximum depth of recovery for artifacts.

Standing structures at the Perry Hall house complex have been documented by a separate architectural survey by David Schneider in 2015 and are not part of this work. However, the remains of any former structures (if any) located during the field investigations should be placed in an archaeological context as they relate to the standing architectural resources. Structures found to be associated with subsurface archaeological deposits must be assigned a state site number.

Required field photographs include: representative views of different types of terrain and ground cover located in the Phase 1b survey area(s), and views of each archaeological site and/or cultural resource encountered during the survey.

Each shovel test, auger test, and or test unit excavation must be refilled upon completion of this survey project.

Any recovered artifact must be handled in accordance with AHC Administrative Code, Chapter 460-X-9 (ARCHAEOLOGICAL INVESTIGATIONS).

Reimbursement Amount: \$3000

January 1, 2017-March 31, 2017

Task 3: Provide Cultural Resource Assessment Report to follow these Standards

Standards for Reports. The report of an archaeological survey shall be, above all, a clear and concise presentation of project purposes, methods, results and recommendations. Do not include "boiler-plate" descriptions of the environment, prehistoric cultural sequence or

historical chronology if these do not directly contribute to an interpretation of the research design or the survey results. However, each report shall contain the following sections.

(a) The title page shall begin with a report title. The title must include the project name and location (city, county, etc.). It is necessary to identify the county in which the project occurs. The title page should also specify the client's name and address; the authors name(s), the organization by whom the author(s) is (are) employed and the address of that organization. If the survey is being conducted for a Section 106 project, the title page should clearly indicate the lead agency with authority for the federal undertaking and provide the federal agency tracking number if possible. When the survey has been specifically requested by the AHC, please give the AHC tracking number provided in the reference line of our letter requesting the survey. Finally, the title page should include the date of report submission.

(b) The introduction must include the project's statement of purpose. This statement should include the proposed action and/or project description. If it is not possible to provide this information, the report must explain why. The introduction should also identify the lead agency with authority for the federal undertaking. Again if this is not possible the report must provide the reason. The introduction should outline the project's scope of work and outline a research design. A description of the survey tract by Township, Range, and Section designations is also required, along with the project's specific location accurately plotted on copies of the relevant portions of 7.5 minute USGS quadrangle maps. The project area shall be clearly defined on the map. If a copy of only a section of the quadrangle map is used, it is necessary to supply the name of the quadrangle in either the map key or in the text of report. Further, the introduction must provide the size of the area of potential effect (APE) in acres (when multiple project areas are involved, please provide a total acreage). Be aware that the potential effect of an undertaking on the APE includes the view shed when vertical elements are proposed unless specifically exempted by nationwide or statewide programmatic agreement. (This only applies to projects associated with a federal agency with which the AHC, the Advisory Council on Historic Preservation or the National Council of State Historic Preservation Officers has a signed programmatic agreement pertinent to view shed issues.) Finally, the introduction must identify the principal investigator for the survey, the number of people on the field crew, the names of the field crew and the number of days spent in the field. The principal investigator is advised to present documentation to the State Historic Preservation Office of his or her qualifications as a professional archaeologist prior to commencement of fieldwork.

(c) The Literature and Document Search section includes information resulting from searches of the National Register of Historic Places and the Alabama State Site Survey File to identify cultural resources both in and near the survey tract. It should also summarize findings from reports listed in the National Archaeological Database for studies conducted in the area. The section should include references to all published archaeological papers or reports concerning the general or specific survey area. Other appropriate records should also be consulted, such as the Alabama Register, county histories, deeds, historic maps, insurance maps, and any other pertinent documentation. It may also be helpful to consult the

Department of Transportation's Historic Bridge Inventory, the Directory of Underground Coal Mines in Alabama, the Historic Atlas of Alabama, knowledgeable informants from the community, etc. when applicable. Finally the literature and document search section should conclude with a discussion of the relevance of this background research to the survey.

(d) In a Field Methods section, specify the personnel who conducted the field work and identify the field director; describe the physical condition of the survey tract, such as ground cover and terrain; include a description of the area surveyed; describe and justify the survey methods employed (including test depth and interval, excavation unit size, and screen mesh size, etc.), noting any deviation from the standards described here. If the spacing of shovel tests and/or transects exceeds 30 meters, please justify. Present scaled maps or vertical aerial photographs locating the walked transects, shovel tests, auger tests, test excavation units and other survey features in relation to one or more verifiable datum points. Map scale should be reasonable according to survey size so that shovel test may be plotted at an effective size. If visual inspection alone is employed as a primary alternate testing strategy, please include the transects walked by the survey crew on your map and differentiate them from those transects in which subsurface investigation was employed. Sketch prominent features of the landscape such as wooded areas, open areas, roads, streams, structures, push piles, fence lines, etc. Exceptions are made in projects covering large survey areas or long linear tracts in which transects are plotted with the number of shovel tests indicated in the text. Explain the relationship between the expected direct and indirect effects of the client's proposed impact and the survey methods chosen; discuss any obstacles to your survey (e.g., standing water, soil conditions, inclement weather, etc.). When appropriate, include a map indicating disturbed areas, wet areas, areas currently under cultivation, steeply sloped areas and any other areas in which varying test methods were employed. Include a key explaining the environmental conditions which require deviation from the methods recommended by these guidelines. Describe soil profiles from shovel tests and excavation units based on visual observation. Soil survey references should not be used as stand alone descriptions. Profile descriptions should include the depth, color and texture of each stratum. Discuss artifact sampling and collection procedures.

(e) Under the heading, Laboratory Methods and Collection Curation, describe laboratory treatment of collections; indicate which state approved archaeological repository will curate the artifacts and field records resulting from the survey; and when the collection will arrive there. The analytical results of laboratory analysis, along with the provenience of each artifact should be included in the final report. It may be useful to include tables here to illustrate the findings. If necessary, attach a copy of a curation agreement to document the ultimate disposition of the collection.

(f) In the Results portion of the report, summarize oral history interviews and studies of private collections; discuss all of the cultural resources revisited or discovered in the course of the survey; provide maps, profile drawings, and photographs of test excavation unit stratification and features; include artifact descriptions, photographs, line drawings, and inventories; and provide site descriptions, with permanent site numbers assigned, and

captioned site photographs. Copies of State Archaeological Site forms will be appended for each new site located during the investigations. If the survey requires the revisiting of a previously recorded site, the investigator will prepare a statement of the conditions of the site. An amended site form shall be attached if there are significant changes noted at the site or additional information is produced. Though it is not required the AHC suggests that the archaeologist attempt to visit any recorded sites near a survey area and assist in the continuing assessment and protection process.

(g) A section on Survey Interpretation and Evaluation must include a summary of site interpretations; a discussion of the research significance of each site, based on site integrity and the archaeological data likely to be recovered; and evaluations of site eligibility to the National Register of Historic Places, according to criteria A, B, C, or D. This evaluation is a recommendation to the AHC and does not constitute a Determination of Eligibility.

(h) The final required section concerns Recommendations, including a discussion of known or potential impact and specific recommendations for further archaeology. The client's development plans must be clearly summarized here to provide a context for evaluating the appropriateness of the archaeological recommendations. If sites found during survey are determined not eligible for nomination to the National Register and the AHC subsequently agrees with this determination, then no further work will be recommended. If eligibility cannot be determined from a Phase I intensive survey, then a recommendation for further work in the form of Phase II testing is appropriate. Phase II work cannot begin without the recommendations and concurrence of the ALSHPO. For sites determined eligible, recommendations can include "Avoidance", "Protection/ Stabilization", or "Data Recovery" to mitigate adverse effects on the archaeological resources. At the option of the client or applicant, if eligibility cannot be determined from a Phase I intensive survey, then in lieu of a recommendation for further work in the form of Phase II testing, said client or applicant can recommend the following other options for the site to mitigate adverse effects on the archaeological resources: "avoidance," "Protection/Stabilization," or "additional investigation."

(i) Additional sections which should be appended to the report include items such as lists of references cited, artifact tabulations, and state site forms. It should be noted here that appending raw data tables does not substitute for summary tables in the body of the report. Such tables should be incorporated in appropriate places such as the discussion of features, artifact analysis, etc.

Reimbursement Amount: \$2000

REFERENCES CITED:

De Shazo, Thomas E.

1973 History of the Sion Jacob Perry Family in Shelby County, Alabama.

<http://www.rootsweb.ancestry.com/~alshelby/PerryFamily1.pdf>

Old Business

Demolition Bid Award - 613 Shelby St. – The Mayor said this would stay on the list until the council hears from the Abatement Board.

Janice Seaman, the new owner of the property, asked why it was still on the list. Mayor Cost said she will receive a letter detailing the repairs still required in order for it to be considered for removal from the demolition list. Ms. Seaman said that Phil Hurst, Chairman of the Abatement Board had told her this would be taken care of.

Food Truck Ordinance - No action

Board Appointments: NONE

Other Business:

At the request of the Library Director, Council Member Nix made a motion to take \$505 from the library's unallocated reserve and transfer it to Library State Aid in order to correct a bookkeeping error. Council Member Goldsmith seconded. ALL AYES . . .MOTION APPROVED.

At the request of the Park Director, Council Member Nix made a motion to take \$620 from the Regions City Reserve Account in order to replace the piece of broken playground equipment. Council Member Goldsmith seconded. ALL AYES . . .MOTION APPROVED.

Mayor Cost informed the council that she spoke with former Council Member Don Hughes recently and that he is feeling much better.

Citizen Participation:

Calvin Meadows asked if the property transferred to ALDOT was for a turning lane at the Middle School. The Mayor said that was correct.

There being no further business before the council, Council Member Nix made a motion to adjourn. Council Member Goldsmith seconded. ALL AYES . . . MEETING ADJOURNED at 6:30 p.m.

Submitted by:

Herman Lehman
City Clerk