



Rental Agreement for Montevillo Park Facilities

Rules and Regulations

- Reservations are on a first come, first served basis. Reservations will be entered on the Facilities Calendar upon payment in full and submission of Rental Agreement and picture ID. ***NO HOLDS ALLOWED***
- Must be **21 years of age or older** for rental of Park & Recreational Buildings.
- Must be **18 years of age or older** for Gazebo and/or Pavilion Rentals.
- **No alcoholic beverages** in any Park Facilities.
-City Ordinance 4-11-85B prohibits any alcoholic beverages in Orr Park.
- Smoking is prohibited in all Park Facilities
- All music must conclude by 10 PM
- All rentals must conclude by 11 PM – key must be returned to the Montevillo Police Department by midnight to avoid additional charges.
- Remove all garbage upon departure. This includes all forms of decoration.
- Leave the building in a clean and orderly condition. Please return all tables and chairs to the location where you found them.
- You are responsible for paying any damage that occurs as a result of your event at the facility and for any broken or missing items from the facility.
- The Orr Park Building is *\$150.00 per day*, plus a *\$100.00* deposit.
- The Scout Lodge Building is *\$100.00* per day, plus *\$50.00* deposit.
- The Gazebo and Picnic Pavilions are *\$25.00* for a half day or *\$50.00* for a full day. (Orr Park or Dailey Park)
- After an inspection has been completed by the Parks and Recreation Director, the deposit will be refunded within 5 to 10 business days from the date of rental.
- For events serving public purposes (i.e. provision of services to local citizens, fundraisers for charities, etc.) a request can be made for a reduction or waiver of fees. The City Council will review each request and make the final determination.
- **The renter must present a valid ID and the signed rental agreement in order to be given the key.**
- The key can be picked up at the Montevillo Police Department as early as Friday evening after 7:00 p.m.
- The Scout Lodge/Arts Recreational Center is not available for rental on Sundays without prior approval from the Director of Parks & Recreation.

FAILURE TO FOLLOW ANY OF THE PRECEDING GUIDELINES WILL RESULT IN THE FORFEITURE OF YOUR RENTAL DEPOSIT.

Approved April 25, 2005 Amended June 24, 2016

I, _____, will be responsible for adhering to the preceding guidelines. I have read and understand that failure to do so will result in the forfeiture of my building deposit.

In consideration of the permission granted to us to rent the City of Montevallo Parks Facilities, and for good and valuable consideration, we the undersigned release the City of Montevallo, the Montevallo Parks and Recreation Board and their agents from liability for any injury or damages occurring during or en route to or from any such activities.

We waive all legal procedural rights we may have as a result of such liability.

We further covenant not to sue or bring any court action against the City of Montevallo, any successor organizations, or their agents as a result of injury or damage arising from rental of the Montevallo Parks Facilities. We agree to indemnify the said covenantees against any loss occasioned by a breach in this writing.

We reserve legal rights against all parties except the covenantees herein.

Being fully informed of all relevant facts, we affix our legal seals hereto willingly for ourselves, this _____ day of _____, 20____.

Signature

(Affix DL Here)

Address

Phone number

IDENTIFICATION #

Rental Date _____
Time of Rental _____
Type of Event _____

- _____ Park & Recreational Building
- _____ Scout Lodge/Arts & Recreational Building
- _____ Gazebo – by waterfall
- _____ Large Pavilion #1 by Playground
- _____ Med. Pavilion #2 by Playground
- _____ Pavilion#3 (Parking)
- _____ Pavilion #4 (Swing Sets)
- _____ Dailey Park (Entire)

Receipt# _____

Witness: _____

****Special Notes****