

**MONTEVALLO DEVELOPMENT COOPERATIVE DISTRICT
BOARD OF DIRECTORS MEETING
Montevillo City Hall
Minutes**

**Regular Meeting
September 14, 2020
1:00 p.m.**

Members Present: Dee Woodham (Zoom), Reed Prince (Zoom), Mark Richard (Zoom)
Staff Present: Trey Gauntt (Zoom), Regina Ashmore, Sharman Brooks (Zoom)
Others Present: Maggie Benson, City of Montevillo; Jason Peterson, Steve Gilbert, Rusty Nix (Zoom), Herman Lehman (Zoom), Facebook live-streamed

The meeting was called to order at 1:00 pm by Chairman Woodham. Mr. Prince, Mr. Richard and Chairman Woodham were in attendance creating a quorum. A notice for this meeting was posted on August 31, 2020.

Mr. Prince made a motion to approve the minutes from the August 10, 2020 meeting. The motion was seconded by Mr. Richard. The motion was approved by a unanimous vote of three (3-0), with Chairman Woodham, Mr. Richard, and Mr. Prince voting in favor.

Chairman Woodham asked for updates on the water line at the Tavern. Mr. Lehman stated there was no new information at this time.

Mr. Gauntt stated the paving project was nearing completion with the exception of Arden subdivision and the driving center which is scheduled for mid-October. The Board discussed whether the contract had penalties for failure to complete work in a timely manner and whether or not to apply those damages if needed.

Mr. Gauntt reported the Highway 25 crosswalk project was about 20% complete.

Chairman Woodham informed the Board the city applied for a grant for the Highway 25 sidewalk project and it had made the first cut and should have a decision soon. Mayor Cost walked the site with ALDOT representatives last week. Chairman Woodham stated if the project is approved the local match would be \$360,000.

Chairman Woodham discussed the citywide sidewalk improvements project that was a direct result of the ADA accessibility plan which is estimated at \$250,000. Mr. Lehman stated the city council is set to review the priority list at tonight's meeting.

Mr. Lehman stated the bids package was let for bid for Dailey Park and the city would submit a grant proposal to ADECA based on bid construction cost estimates.

Chairman Woodham informed the Board that Mr. Lehman has submitted his resignation from his position as city clerk effective mid-October. Ms. Woodham thanked Mr. Lehman for all his work for the City and the MDCCD—he will be missed, and the Board wishes all the best for him.

The Board requested Mr. Lehman provide detailed notes about the Dailey Park project for his successor, given the potential complexity of the county working with the contractor.

Mr. Gauntt asked the city to include the slab portion of Daily Park's restroom in the bid package since the county would subcontract the work anyway. The contractor should be required to coordinate with the county for the size, placement, and other requirements while the county will provide the plumbing work and the actual construction of the building.

Chairman Woodham reminded the Board the fiscal year ends on September 30th and all invoice should be submitted to Ms. Hayes as soon as possible. The audit team typically begins within the first week of October.

Mr. Prince informed the Board the insurance premiums were due for both the officers and the property holding with an estimated increase of \$500.

Mr. Nix requested clarification on the Dailey Park restroom project. Chairman Woodham stated the county would work in conjunction with the contractor after the bid was awarded. Mr. Gauntt stated if the county work schedule would allow that is definitely the plan. Mr. Lehman asked if the restroom could be completed if the city council decided not to pursue the entire project and Mr. Nix asked about taps. Mr. Gauntt stated the city would be responsible for the water and sewer taps that the county facilities and general services department was not set up to perform that type of work. The county will stub out both water and sewer five feet from the proposed restroom and the remaining scope associated with water and sewer service will be performed by others. MDCD will be responsible for all building materials. The county will provide labor only and the project will need to be scheduled with the county to accommodate the county carpentry crew's existing project schedule. Chairman Woodham stated the Board did not have the funds set aside for this project as a whole only the design work and if the Highway 25 sidewalks are approved the Board could not fund this project.

The next regularly scheduled meeting is scheduled for Monday, October 12, 2020 at 1:00 pm in the Council Chambers at Montevallo City Hall. The meeting will be streamed on Facebook live and the Zoom login will be provided for the meeting.

There being no further business, Mr. Prince made a motion to adjourn. The motion was seconded by Mr. Richard. The motion was approved by a unanimous vote of two (3-0), with Chairman Woodham, Mr. Richard and Mr. Prince voting in favor, the meeting of September 14, 2020 was adjourned at 1:21 pm.

Regina Ashmore
Recording Secretary

Dee Woodham, Chairman
Montevallo Development Cooperative District