

**MONTEVALLO DEVELOPMENT COOPERATIVE DISTRICT
BOARD OF DIRECTORS MEETING
Montevillo City Hall
Minutes**

**Regular Meeting
July 13, 2020
1:00 p.m.**

Members Present: Dee Woodham, Reed Prince (Zoom), Mark Richard (Zoom)
Staff Present: Trey Gauntt (Zoom), Regina Ashmore, Susan Hayes (Zoom), Sharman Brooks (Zoom), Regina LeCroy (Zoom)
Others Present: Mayor Hollie Cost, Herman Lehman, Maggie Benson, City of Montevillo;
Facebook live-streamed

The meeting was called to order at 1:00 pm by Chairman Woodham. Mr. Prince, Mr. Richard and Chairman Woodham were in attendance creating a quorum. A notice for this meeting was posted on July 6, 2020.

Mr. Prince made a motion to approve the minutes from the June 8, 2020 meeting. The motion was seconded by Mr. Richard. The motion was approved by a unanimous vote of three (3-0), with Chairman Woodham, Mr. Richard, and Mr. Prince voting in favor.

Chairman Woodham stated the city had recycled 500 pounds of plastic film through the recycling center and because of the fact is the recipient of a park bench made from the recycled plastic film material. Mayor Cost requested the Board grant approval for the bench to be placed in Owls Cove next to the barber shop along with signage and anchorage. Mr. Richard made a motion to approve the request for the bench placement. The motion was seconded by Mr. Prince. The motion was approved by a unanimous vote of three (3-0), with Chairman Woodham, Mr. Richard, and Mr. Prince voting in favor.

Chairman Woodham stated the City's public works department is completing a cost estimate and timeline for the water supply to the pocket park in front of the Tavern and will provide an update soon.

Chairman Woodham asked Ms. Hayes to update the Board on the account balances. Ms. Hayes stated after the motions approved last month there are a few other adjustments required. Phase 4 paving requires an additional \$1,832.08; Highway 25 crosswalk requires \$77,000.40; Excess funding deficit requires \$2,480.00; Wayfinding signage requires \$379.81; Shoal Creek Park Trails requires \$5,127.79; King Street ADA requires \$8,923.71 totaling \$95,743.79 of total excess funding as outlined in the attached spreadsheet. Mr. Richard made a motion to approve the request for funds transfers as outlined on Ms. Hayes spreadsheet. The motion was seconded by Mr. Prince. The motion was approved by a unanimous vote of three (3-0), with Chairman Woodham, Mr. Richard, and Mr. Prince voting in favor.

Mr. Gauntt stated the Phase 4 paving project has several outstanding items including Arden subdivision and the driving center (not part of MDCD, covered by University in a separate contract with the county) which are scheduled to be completed in August.

Mr. Gauntt informed the Board the Highway 25 crosswalk project had a contractor in place and construction is waiting on an executed agreement from the railroad company and the city. The agreement must be signed by a regional manager and should be in place within the next few weeks. Once in place the contractor is ready to mobilize and begin the project which is estimated to complete in a couple of months.

Chairman Woodham discussed a potential TAP grant for sidewalk improvements along Highway 25 which would require a local match of \$360,000 from the Board. The project could be approved by December. She further asked the Board to add the project to their list should the project be approved.

The Board discussed the kiosk design at Shoal Creek Park and necessary modifications necessary. Mayor Cost asked Mr. Gauntt to consult with her about the current design. There are issues with hinging, door opening and background. He stated once changes were determined he would have existing kiosks retro-fitted with the modifications. Ms. Benson stated the maps for the park were ordered and delivery should be in the near future. The two additional kiosks will be completed soon.

Chairman Woodham informed the Board the city's Comprehensive Plan was scheduled to go before the Planning Commission on July 16th. If anyone is interested in reviewing and making comments the document could be accessed by the city's website or at makingmontevallo.com. If the Planning Commission approves the plan it will then be placed on the agenda for the City Council's vote for approval. The Planning Commission meeting will be on Facebook live.

Mr. Lehman stated the Dailey Park restroom project was progressing. The City Council will review the construction drawings tonight before the project goes out to bid. Mr. Gauntt requested a copy of the final grading plan. MDCD expects to provide the cost of one restroom, built by the county, and estimated at around \$25,000.

Chairman Woodham asked the Board to consider renewal of the membership to Main Street Alabama in the amount of \$1000.00. She read an article about the city's revitalization efforts including new businesses and jobs, Veteran's banners, special events and advertising. Mr. Richard made a motion to approve the membership renewal to Main Street Alabama. The motion was seconded by Mr. Prince. The motion was approved by a unanimous vote of three (3-0), with Chairman Woodham, Mr. Richard, and Mr. Prince voting in favor.

The next regularly scheduled meeting is scheduled for Monday, August 10, 2020 at 1:00 pm in the Council Chambers at Montevallo City Hall. The meeting will be streamed on Facebook live and the Zoom login will be the same provided for today's meeting.

There being no further business, Mr. Prince made a motion to adjourn. The motion was seconded by Mr. Richard. The motion was approved by a unanimous vote of two (3-0), with Chairman Woodham, Mr. Richard and Mr. Prince voting in favor, the meeting of July 13, 2020 was adjourned at 1:28pm.

Regina Ashmore
Recording Secretary

Dee Woodham, Chairman
Montevallo Development Cooperative District