

**MONTEVALLO DEVELOPMENT COOPERATIVE DISTRICT
BOARD OF DIRECTORS MEETING
Montevallo City Hall
Minutes**

**Regular Meeting
June 8, 2020
1:00 p.m.**

Members Present: Dee Woodham, Reed Prince (Zoom), Mark Richard
Staff Present: Trey Gauntt (Zoom), Regina Ashmore, Susan Hayes (Zoom)
Others Present: Jason Peterson, Montevallo City Council, Steve Gilbert, Montevallo Chamber of Commerce, Herman Lehman, Maggie Benson, Rusty Nix, City of Montevallo; Facebook live-streamed

The meeting was called to order at 1:02 pm by Chairman Woodham. Mr. Prince, Mr. Richard and Chairman Woodham were in attendance creating a quorum. A notice for this meeting was posted on June 1, 2020.

Chairman Woodham stated the weather camera has been installed. Mr. Gilbert stated it had been featured on the noon news report from WBRC-Fox 6 News today. It will be placed in their rotation cycle appearing multiple times per week.

Chairman Woodham asked Ms. Hayes to update the Board on the account balances. Ms. Hayes stated after her review of the line items she had the following recommendation: to obtain \$245,359 allocation for Phase 4 paving project funding the Board should transfer \$37,377 from Phase 3 paving, transfer \$23,150 from City Hall demo, relocate \$78,421 in City funds, and \$82,578 in bond funds. The Highway 25 crosswalk project funding of \$137,371 should include \$25,925 of remaining budget, city remaining funds of \$41,116 and city excess funds of \$79,330.

Mr. Gauntt asked the Board to allocate \$22,000 for Gonzales Strength's engineering work for the Highway 25 Crosswalk project.

Mr. Lehman asked about city reimbursement of the \$23,150 for demolition of City Hall. Ms. Hayes stated the Board had paid all invoices associated with the project. Chairman Woodham asked both to review and finalize the project budget. Ms. Hayes stated if the \$23,150 is due the city the Phase IV paving project will need an inflow of that amount from city excess funds in addition to the \$22,000 for the Highway 25 crosswalk project. She also asked for clarification of the King Street balance of \$8,900; should the University of Montevallo be responsible for this amount? Mr. Gauntt stated that UM hasn't been billed yet. Mr. Gauntt stated in the September 9, 2019 minutes the city was to cover \$20,682 for the project overrun but he would work with Ms. Hayes to finalize this budget line item.

Mr. Gauntt stated the Highway 25 crosswalk project had received four bids, each were close in amount. He recommends the bid be awarded to CB & A construction LLC and a pre-construction meeting be scheduled. Mr. Prince made a motion to accept the bid for the Highway

25 Crosswalk project from CB & A Construction in the amount of \$137,000. The motion was seconded by Mr. Richard. The motion was approved by a unanimous vote of three (3-0), with Chairman Woodham, Mr. Prince and Mr. Richard voting in favor.

Mr. Richard made a motion to eliminate the Main Street Paving project excess funds overage of \$100,000. The motion was seconded by Mr. Prince. The motion was approved by a unanimous vote of three (3-0), with Chairman Woodham, Mr. Prince and Mr. Richard voting in favor.

Mr. Richard made a motion to allocate additional city excess funds in the amount of \$23,150 to Phase IV paving and up to \$22,000 of excess funds to cover the Highway 25 Crosswalk project engineering contract. The motion was seconded by Mr. Prince. The motion was approved by a unanimous vote of three (3-0), with Chairman Woodham, Mr. Prince and Mr. Richard voting in favor.

Chairman Woodham stated the Dailey Park restroom and playground equipment project in the amount of \$25,000 is still pending. The Community Outreach/Simms House project in the amount of \$123,000 has been placed on hold by the University of Montevallo.

Mr. Peterson reported Water Board should contact Chairman Woodham concerning the water supply to the pocket park in front of the Tavern about available options.

Chairman Woodham stated the foot bridge and culvert was installed at Shoal Creek Park and volunteers were installing irrigation at the pavilion. She is pursuing efforts to have the park listed with Trails Alabama.

Mr. Lehman informed the Board of a potential for up to \$800,000 of TAP grant money available for sidewalks along Highway 25 which would require a \$160,000 local match. The deadline for project submission has been extended and the city engineer is working on a proposal to submit to City Council for submission. He would like the Board to consider funding the twenty percent (20%) match which would be an approximate one year delay in construction if the project was awarded the grant. The suggested proposal would include installing sidewalks from Lucky's along Highway 25 up to the intersection of Highway 155. Chairman Woodham clarified the local match would equal \$360,000 including \$150,000 for engineering and \$100,000 for utility work not covered by the grant.

Mr. Richard made a motion that the minutes from the May 11, 2020 meeting be approved as amended. The motion was seconded by Mr. Prince. The motion was approved by a unanimous vote of two (3-0), with Chairman Woodham, Mr. Richard, and Mr. Prince voting in favor.

Mr. Richard made a motion to enter into executive session to discuss a potential real estate transaction. It is expected to last approximately 15 to 20 minutes. The motion was seconded by Mr. Prince. The motion was approved by a unanimous vote of two (3-0), with Chairman Woodham, Mr. Richard and Mr. Prince voting in favor. The livestream was stopped at 1:39 pm.

The meeting was reconvened at 1:52 pm by Chairman Woodham after leaving executive session and the livestream was reestablished.

Mr. Richard made a motion to authorized Chairman Woodham to engage in a potential real estate transaction. The motion was seconded by Mr. Prince. The motion was approved by a unanimous vote of two (3-0), with Chairman Woodham, Mr. Richard and Mr. Prince voting in favor.

Chairman Woodham made a motion to adjourn at 1:58 p.m.

Regina Ashmore
Recording Secretary

Dee Woodham, Chairman
Montevallo Development Cooperative District