

**MONTEVALLO DEVELOPMENT COOPERATIVE DISTRICT
BOARD OF DIRECTORS MEETING
Parnell Memorial Library
Minutes**

**Regular Meeting
January 22, 2018
4:00 p.m.**

Members Present: Dee Woodham, Reed Prince, DeAnna Smith
Staff Present: Regina Ashmore, Susan Hayes
Others Present: Steve Gilbert, Montevallo Chamber of Commerce; Mary Ellen Heuton,
University of Montevallo; Jessica Woods, Auditor

The meeting was called to order at 4:01 pm by Chairman Woodham.

Ms. Woods discussed the audit with the Board. There were no issues with the audit, internal controls, or other items therefore the company issued an unmodified opinion letter.

Chairman Woodham stated the Board received a reimbursement from Alabama Power Company for some of the work relocating poles on Main and Middle streets in the amount of \$28,000.

Chairman Woodham stated the city will be hosting a “Love Montevallo Day” on February 10 with ribbon cuttings beginning at 11:30 at Owls Cove Park, followed by the official reopening of Main Street, and ending with a ribbon cutting at Bicentennial Park around 1:30. She invited everyone present to participate if schedules allowed.

Chairman Woodham updated the Board on the progress of Bicentennial Park project. Along with contributions from the Board, the city, private donors and a grant award the committee ended up with enough funds to implement the complete proposal for the park including the clock tower.

Chairman Woodham requested the Board consider an updated retail rental rate study for the city be conducted within the next 36 months.

The Board discussed Owls Cove Park. Phase two is currently underway with funding from a Community Foundation grant. Mr. Gilbert stated the foundation requires a report with some statistical data one year after completion of the project.

The Board discussed the planning and comprehensive plan efforts are scheduled to begin in early spring. Mr. Lehman, City Clerk, has been placed in charge of the coordination of the updates in conjunction with Ms. Brooks, Shelby County Senior Planner.

Chairman Woodham asked the Board to consider prioritizing all the projects submitted. As the Main Street paving project nears a close, the Board will need to move forward with the highest priority projects. Ms. Woodham stated she would meet with the city council and mayor to determine the items they feel should be expedited and would report those findings to the Board. She asked the Board to consider looking beyond the downtown area for necessary projects but to

keep in mind items must be capital projects and not for a private land owner. Mr. Gilbert stated the Industrial Park area could use some improvements especially paving the street. He further stated he would confer with the Industrial Development Board to gather other suggestions and perhaps discuss a joint project between the IDB and the MDCD.

Ms. Smith made a motion to approve the minutes of the October 23, 2017 and November 27, 2017 meetings. Mr. Prince seconded the motion. The motion was approved by all with a three to zero vote.

Ms. Smith made a motion to approve the audit. Chairman Woodham seconded the motion. The motion was approved by all with a three to zero vote.

Mr. Prince made a motion to approve a supplemental payment to not exceed \$3,000 for Ms. Hayes. Ms. Smith seconded the motion. The motion was approved by all with a three to zero vote.

Mr. Prince made a motion to adjourn the meeting. Chairman Woodham seconded the motion. The motion was approved by all with a three to zero vote.

There being no other business, the meeting adjourned at 4:45 p.m.