

**MONTEVALLO DEVELOPMENT COOPERATIVE DISTRICT  
BOARD OF DIRECTORS MEETING  
Parnell Memorial Library  
Minutes**

**Regular Meeting  
August 27, 2018  
4:00 p.m.**

Members Present: Dee Woodham, Reed Prince, Mary Ellen Heuton  
Staff Present: Regina Ashmore  
Others Present: Mayor Hollie Cost, City of Montevallo

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The meeting was called to order at 4:01 pm by Chairman Woodham.

Chairman Woodham welcomed Ms. Heuton to the Board. She expressed thanks to Ms. Smith for her dedicated service to the Board.

Mr. Prince made a motion to approve the minutes of the July 23, 2018 meeting. Chairman Woodham seconded the motion. The motion was approved by all with a two to zero vote.

Chairman Woodham stated the carving had been completed and installed in Owls Cove Park. Mr. Prince made a motion to approve up to \$100 for paint and sealant materials for Owls Cove Park. Ms. Heuton seconded the motion. The motion was approved by all with a three to zero vote.

Chairman Woodham requested the Board give her authority to sign the completed MOA between the county, city, MDCD and Shoal Creek Park Foundation Board. Mr. Prince made a motion to authorize Chairman Woodham to execute the agreement. Ms. Heuton seconded the motion. The motion was approved by all with a three to zero vote.

Chairman Woodham stated the city of Montevallo had recently received five awards from Main Street Alabama. The awards are Community Award, Excellence in Planning and Public Space, Excellence in Public/Private Partnerships, Excellence in Promotion, and Excellence in District Marketing.

Chairman Woodham stated the Highway 25 crosswalk project planning is underway. Skipper Consulting has submitted a recommendation which includes constructing a pedestrian island at the intersection of Highway 25 and Highway 119 to allow two stage crossing. Mr. Gauntt is submitting the plan to ALDOT for approval. After ALDOT approval, the plan would then require railroad company approval followed by city council prior to implementation. The Board has \$100,000 earmarked for this project.

Mayor Cost asked the Board to consider funding an updated Hotel Feasibility Study at an estimated \$4,000 cost. Ms. Heuton made a motion to approved \$4,000 for the feasibility study. Mr. Prince seconded the motion. The motion was approved by all with a three to zero vote.

Mayor Cost stated the a pilot bus program began on August 13 and has been in process of working out some minor problems such as adjusting routes and stops. The city will be studying the usage and ridership and begin monthly meetings to discuss how to proceed to increase the value of the bus system.

Chairman Woodham stated the state AIDT has positive comments concerning the job certification program for the Center for the Arts. Dean Peters is writing an MOA with the state to identify the program for film and television production jobs in an 18 hours course for certification in this field.

Ms. Heuton stated she would like the city to move forward with becoming designated as a camera ready city. Mayor Cost agreed and explained that it would make the city more attractive to film crews and would help draw production companies to the city for filming movies, etc.

Mayor Cost asked about finalizing the Owl's Cover-Park Maintenance Memorandum of Agreement between the city, university and the Board. Ms. Heuton stated the University had requested some minor changes for clarification purposes. She and Mayor Cost discussed those changes and agreed Ms. Heuton would finalize the MOA, sign and forward to the city for completion and distribution after executed.

Chairman Woodham stated there were some dead plants in or near Bicentennial Park. She had spoken with the landscaper, who will be replacing the plants soon. She further stated the wheel stops will need to be anchored. Mayor Cost will schedule the work.

Mayor Cost asked the Board to begin to upload the meeting minutes to the city's website. Each qualifying person will be given access and tutorial to the city's web page.

Mr. Prince stated the Board should contact the insurance company and bank to have Ms. Smith removed from coverage and Ms. Heuton added. Chairman Woodham will make the necessary initial contact to begin the process.

Mr. Prince made a motion to adjourn the meeting. Chairman Woodham seconded the motion. The motion was approved by all with a three to zero vote.

There being no other business, the meeting adjourned at 4:43 p.m.